

**CENTRAL UNIVERSITY OF HIMACHAL PRADESH**

**Po Box 21-Dharamshala, District Kangra, Himachal Pradesh - 176215**

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**F. No. Bud.5-3(4th)/CUHP/2010/**

**Dated: Feb 27/March 7, 2012**

To

All Members of Finance Committee

**Sub: 4th Meeting of the Finance Committee-Minutes thereof.**

Sir,

Kindly find attached herewith the Minutes of the 4th Meeting of the Finance Committee of the Central University of Himachal Pradesh held on 27th February 2012 at 3.00 PM in Committee, Nehru Guest House, Jamia Millia Islamia, Jamia Nagar, New Delhi-110025.

It is requested that comments on the Minutes, if any, may please be sent by email at ([vc.cuhimachal@gmail.com/fo@cuhimachal.ac.in](mailto:vc.cuhimachal@gmail.com/fo@cuhimachal.ac.in) ) or by post, at the earliest. If no comments are received, within ten days, the Minutes shall be taken as confirmed.

**Thanking you,**

Yours faithfully,

(B.R. Dhiman)  
Finance Officer,  
Central University of Himachal Pradesh

Encl: As above.

1. The Registrar, Central University of Himachal Pradesh, Dharamshala (HP), Camp Office: ICSSR, New Delhi, along with 15 copies of the Minutes for placing the same before the Executive Council for consideration and approval.
2. PS to Vice-Chancellor, Central University of Himachal Pradesh, Dharamshala (HP), for information of the Hon'ble Vice-Chancellor.

CENTRAL UNIVERSITY OF HIMACHAL PRADESH



**MINUTES**

**4th Meeting of the Finance Committee  
held on 27.02.2012**

**Venue: Committee Room, Nehru Guest House, Jamia Millia Islamia,  
Jamia Nagar, New Delhi – 110025.**

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**4th Meeting of the Finance Committee**

**held on 27.02.2012**

**Venue: Committee Room, Nehru Guest House, Jamia Millia Islamia,  
Jamia Nagar, New Delhi – 110025.**

**MINUTES**

The 4th Meeting of the Finance Committee of the Central University of Himachal Pradesh was held on 27th February, 2012 at 3:00 PM in the Committee Room, Nehru Guest House, Jamia Millia Islamia, New Delhi - 110025.

1. The following members were present:

1. Prof. Furqan Qamar Vice Chancellor	Chairman
2. Prof. N. Satyamuthy (representative of the Executive Council)	Member
3. Shri Syed Shahid Mahdi (representative of the Executive Council)	Member
4. Dr. B.S. Gill, (Nominee of the Executive Council)	Member
5. Shri R.D. Sahay (Nominee of the Visitor)	Member
6. Shri Naveen Soi (Nominee of the Visitor)	Member
7. Dr. (Mrs) Renu Batra (Joint Secretary,UGC)	Special Invitee
8. Dr.K.D. Lakhnopal Registrar	Special Invitee
9. Shri B.R. Dhiman Finance Officer	Secretary

2. Shri S.C. Chadha, could not attend the meeting due to his prior commitments and unavoidable reasons and was granted leave of absence:

3. The Vice Chancellor extended a warm welcome and thanked each member for sparing their valuable time to be here to attend the meeting. The Vice-Chancellor extended special thanks to Dr. (Mrs) Renu Batra to have joined in the Finance Committee as a Special Invitee. The Vice-Chancellor apprised the members about the development/progress made by the University so far. He stated that the XII Plan proposals of the University are under preparation and some work on it has been done.

After this, the Agenda was taken up for discussion.

**Item No.4.1: Confirmation of the minutes of the 3rd meeting of the Finance Committee held on 10.12.2011.**

The minutes of the 3rd meeting of the Finance Committee held on 10.12.2011, were confirmed.

**Item No.4.2: To place before the Finance Committee the Report about the action taken on the decisions of its 3rd meeting held on 10.12.2011.**

The report about the action taken on the decisions of 3rd meeting of the Finance Committee held on 10.12.2011 was noted, as per Annexure 4.2A. It was desired that while bringing before the Finance Committee, the 'Action Taken Report', the minutes of that meeting should also be placed before the members.

#### **ITEMS FOR REPORTING AND RATIFICATION**

**Item No.4.3: To report to the Finance Committee the action taken by the University for submission of audited annual accounts for the year 2010-11 together with audit report and reply of the university thereto.**

The audited Annual Accounts for the financial year 2010-11, together with audit report and the reply of the University thereto were considered by the Finance Committee in its 3<sup>rd</sup> meeting held on 10.12.2011. The Finance Committee recommended the same to the Executive Council for approval and further submission thereof to the Court, Visitor and the Ministry of Human Resource Management, for causing them to be laid before both Houses of Parliament after printing and binding as soon as the Hindi version of audit report is received from the CAG. There was a reference from MHRD that the audited accounts should be immediately sent to them as the same were to be laid before the Parliament. In the meantime the Hindi version of the audit report was also received. The audited Annual Accounts for the financial year 2010-11, together with audit report and the reply of the University thereto were accordingly sent to the MHRD and the MHRD placed the same before the Parliament, as intimated by them vide letter/e-mail dated 23.1.2012. The matter is reported to the Finance Committee for information.

**The Finance Committee noted the action taken.**

#### **ITEMS FOR CONSIDERATION AND APPROVAL**

**Item No.4.4: To place before the Finance Committee the Budget Estimates for the financial year 2012-13 and the Revised Estimates for the year 2011-12 (Annexure – 4.4A).**

The Budget Estimates of the university for the year 2012-13 and revised estimates for 2011-12, have been prepared by the Finance Officer in terms of the provisions

of Statute 7(7)(c), contained in The Second Schedule of the Central Universities Act 2009, under the guidance and supervision of the Vice-Chancellor. The Budget Estimates so prepared are placed before the Finance Committee for consideration and comments in terms of Statute 17(7) and thereafter, the same are required to be submitted to the Executive Council for approval.

It is to apprise the Finance Committee that a sum of Rs.1723.00 lakhs is likely to remain unspent at the close of the financial year 2011-12. Total availability of funds during the year 2011-12 is likely to be Rs.2351.58 lakh against which the expenditure is expected to be Rs.628.58 lakhs. The closing balance of Rs.1723.00 lakhs shall be accounted for as opening balance as on 1.4.2012. The university also proposes to invest some of the grant in term deposits with the Bank, as such nominal income on account of interest is likely to be earned. The university has also started some academic programmes and proposes to start some more courses and thus it expects an income of Rs.92.00 lakh.

Since the University was established during the year 2009-10, there was no separate budget for Non-Plan (Maintenance) during the XI Plan. The University Grants Commission provided Plan General Development Grant for (i) meeting the revenue expenditure on account of salary and other recurring and non-recurring maintenance expenditure and (ii) Plan Capital Grant for meeting the expenditure on account of capital works and creation of assets. All the teaching and non-teaching positions were sanctioned by the University Grants Commission and created by the University under Plan Budget. However, while formulating the Budget Estimates for the year 2012-13, i.e. the first year of XII Plan, all the teaching/non-teaching positions created during XI Plan period have been shown under Non-Plan (Maintenance) and the posts proposed to be created and filled up during the XII Plan, have been shown separately under Plan General Development (Maintenance) Budget.

**The Finance Committee considered the Budget Estimates of the University for the year 2012-13 and Revised Estimates for the year 2011-12, and recommended the same to the Executive Council for approval, in principle. However, the actual expenditure should be planned according to the funds that are made available by the UGC to the University. The Vice-Chancellor also gave a brief position of funding and spending during the year 2011-12. The Finance Committee observed that the University has done significant progress and development in terms of establishing the Schools/Departments, starting of academic programmes, admissions, creating and filling up of the posts very prudently. However, due to non-transfer of land to the University on account of delay in the FCA clearance, the University has not been in a position to utilise the funds meant for the development of the infrastructure. The Finance Committee also appreciated the efforts of the University in mobilising physical resources in terms of academic block through the support of the State Government. Hence, it should get liberal funding during XII Plan so that it could develop to the desired level.**

The matter regarding constitution of Investment Committee also came up for discussions. After detailed discussions, it was resolved that the constitution of Investment Committee may be deferred for the time being.

The meeting ended with a vote of thanks to the Chair.

(B.R. Dhiman)  
Finance Officer,  
Central University of Himachal Pradesh

**Countersigned**

(Prof. Furqan Qamar)  
Vice-Chancellor - Chairman

**Action Taken Report (ATR) on the decisions of the 3rd meeting of Finance Committee held on 10.12.2011.**

Item No.	Item	Decision Taken	Action taken
Item 3.1	<b>Confirmation of the minutes of the 2nd meeting of the Finance Committee held on 11.6.2011.</b>	The minutes of the 2nd meeting of the Finance Committee held on 11.6.2011, were confirmed.	No action.
Item 3.2	<b>To place before the Finance Committee the Report about the action taken on the decisions of its 2nd meeting held on 11.6.2011.</b>	The report about the action taken on the decisions of 2nd meeting of the Finance Committee held on 11.6.2011 was noted, as per Annexure 3.2A.	No action.
Item 3.3	<p><b>To report to the Finance Committee the arrangement made by the University for providing transport facility to the students (Annexure 3.3A).</b></p> <p>The University has started its academic programmes at Temporary Academic Block (TAB) , Shahpur. The students admitted to different programmes of studies are coming from different distant places. Besides the University has planned to provide hostel facility to the students by hiring buildings at By pass, Kangra and Dari (Dharamshala) both places are at different directions and are located at about 30-40 Kms from TAB Shahpur. Based on past experience, it is observed that the students face the problem of reaching in time for their classes and find it very inconvenient to reach the TAB by public transport.</p> <p>This in view and in order to facilitate students and attract quality students, the University decided to provide bus facility to the students free of cost. However, in order to make the system viable and pass on some of the expenditure to the beneficiaries (students and staff), it was found desirable that the University may charge some token amount on this account from the students and staff for availing the facility. It was gathered that the Himachal Road Transport Corporation is charging ten single fares per month from the students availing the bus-pass facility. Keeping this factor in view the University has decided to provide bus facility to the students from Yol via Dharamshala to TAB Shahpur and charge Rs.500.00 per student/staff member per month availing this facility.</p> <p>In order to operationalise the system, each person availing the bus facility has been issued a card-cum-bus token which contains the particulars of the card holder and detail of the monthly payments made. The payments on this account are realised on month to month basis by the Coordinator, TAB against issue of cash receipt and a entry thereof is made on the card-cum-bus token under his dated signatures. Further, in order to ensure effectiveness of the system, a Committee consisting of the Coordinator TAB, Convener Transport Committee, Registrar and the Finance Officer has been constituted to monitor the system and exercise control and checks on regular basis and also to make recommendation for any further improvements depending upon the requirements from time to time.</p> <p>A non-AC 45 seater Bus has been engaged through outsourcing for which the University had invited Expression of Interest (EOI) well in advance. At present the Bus is plied on Yol-Dharamshala-TAB Shahpur route three times a day covering 6000 km (approximately) per month and the facility is availed by about 100 students. Thus a total of about Rs.50,000 are realised on this account from the students and the university is paying Rs.1.50-1.60 lakh (approx) every month. Further, the University is in the process of taking on rent buildings for the hostels of the students and it proposes to operate, on outsource basis, bus services to facilitate commutation of students to and fro the Temporary academic Block. The office order dated 26.8.2011, issued by the University to put the system into operation is placed at <b>Annexure-3.3A</b>. The matter also stands reported to the Academic Council vide item No.3.10, of its 3<sup>rd</sup> meeting held on 19.11.2011.</p>	The Finance Committee perused the arrangement made by the University and recommended the same to the Executive Council for ratification. It recommended also that University should provide such a facility to the students to and fro the hostels.	The recommendations of the FC were approved by the EC vide item No.4.17in its meeting held on 10.12.2011. No further action required.

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<p>Item 3.4</p>	<p><b>To report the action taken regarding providing hired vehicle at Temporary Academic Block of the University at Shahpur for providing conveyance facility to the medical team from Medical College, Tanda and for other misc. day to day duties (Annexure 3.4A).</b></p> <p>The academic programmes of the University are running at TAB Shahpur (Chhatri) where the University needed to provide medical facilities for the students. Since medical officers were not available on short term contract basis, the matter was taken up with the local Govt. Medical College-cum-Hospital at Tanda, who were kind enough to agree to the request of the University for deputing a team of medical/para-medical staff to TAB Shahpur twice a week free of any charge. However, the Medical College-cum-Hospital required the transport facility to the medical team, comprising of Medical Officer, Internees and paramedical staff. Therefore the University has provided a hired vehicle at TAB for providing conveyance facility to the medical team from Medical College Tanda and vice-versa in lieu of TA/DA etc. and also for other miscellaneous official duties at TAB. The said vehicle has been provided to the Coordinator, TAB subject to the followings terms &amp; conditions:-</p> <ol style="list-style-type: none"> <li>i) The vehicle shall be hired from the agency so approved by the University.</li> <li>ii) The vehicle shall be in the general pool to be used under the instruction of the Coordinator, TAB to meet out the requirement of conveyance of TAB as a whole.</li> <li>iii) The vehicle shall be plied for local journeys only. For all journeys beyond the radius of 60 kms, the prior approval of the Vice-Chancellor shall be obtained by the Coordinator TAB.</li> <li>iv) The Coordinator, TAB will maintain the Log Book of Vehicle where date, time, kilometre reading and purpose of journey should be entered and signed by the Coordinator TAB or a person authorised by him, at the time of undertaking the journey.</li> <li>v) The vehicle shall be plied strictly as per the terms and conditions of the agreement entered by the University with the approved agency.</li> <li>vi) The vehicle should not be plied for more than 3,000.00 Kmtrs in a month except in exceptional circumstances for which the prior approval of Hon'ble Vice Chancellor shall be obtained by the Coordinator.</li> <li>vii) Any mis-use of the vehicle shall be the personal responsibility of the Coordinator TAB</li> </ol> <p>The arrangement so made by the University is placed at Annexure 3.4.</p>	<p>The Finance Committee perused the action taken/arrangement made by the University and recommended the same to the Executive Council for ratification.</p>	<p>The recommendations of the FC were approved by the EC vide item No.4.18in its meeting held on 10.12.2011. No further action required.</p>									
<p>Item 3.5</p>	<p><b>To report the action taken regarding fixing the rates of honorarium for visiting faculty on lecture basis (Annexure 3.5A).</b></p> <p>The University has started the Academic Programmes for which approval and provision of teaching posts was concurred by the University Grants Commission. The said posts were created and also advertised by the University. However, the interviews and selections of the faculty on regular basis are yet to be done. In order to run the academic programmes smoothly and to ensure that teaching of different courses is organised effectively, it was decided that the University may engage visiting faculty on lecture basis so that urgent faculty needs could be met with and academic programmes do not suffer. Based on the proposal of the Coordinator-cum-Dean, TAB for engaging visiting faculty on lecture basis, the Vice-Chancellor has been pleased to approve the following rates of honorarium: The above rates were fixed subject to the following conditions:</p> <table border="1" data-bbox="196 1648 999 1827"> <thead> <tr> <th>Sr.No.</th> <th>Particulars</th> <th>Rate of honorarium</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Guest faculty/Visiting faculty</td> <td>Rs.1000.00 per lecture subject to a maximum of Rs.25000.00 per individual in a month.</td> </tr> <tr> <td>2.</td> <td>Invited/Special lectures/workshop expert</td> <td>Rs.1000.00 per lecture</td> </tr> </tbody> </table> <ol style="list-style-type: none"> <li>i) The above rates of honorarium shall be admissible on per lecture basis, irrespective of the designation of the guest faculty/visiting faculty. The guest faculty/visiting faculty shall be engaged with the prior approval of the Vice-Chancellor the procedure for which shall be as notified separately. However, the guest faculty/visiting faculty so engaged shall not be entitled for any other benefits or allowances. The order so made by the University in this regard, is placed at Annexure 3.5.</li> </ol>	Sr.No.	Particulars	Rate of honorarium	1.	Guest faculty/Visiting faculty	Rs.1000.00 per lecture subject to a maximum of Rs.25000.00 per individual in a month.	2.	Invited/Special lectures/workshop expert	Rs.1000.00 per lecture	<p>The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification with the suggestion that the duration of one lecture should be reckoned as one hour. Thus Rs. 1000.00 per lecture should mean 'per lecture of one hour'.</p>	<p>The recommendations of the FC were approved by the EC vide item No.4.14in its meeting held on 10.12.2011</p>
Sr.No.	Particulars	Rate of honorarium										
1.	Guest faculty/Visiting faculty	Rs.1000.00 per lecture subject to a maximum of Rs.25000.00 per individual in a month.										
2.	Invited/Special lectures/workshop expert	Rs.1000.00 per lecture										



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<p>Item 3.6</p>	<p><b>(i)To apprise the Finance Committee regarding adoption of CVC circular regarding Mobilisation advance in Tendering system. (Annexure 3.6(i)A).</b></p> <p>The circular No.02/02/11 dated 17.2.2011 from Central Vigilance Commission was received in the University through MHRD vide their letter dated 13.7.2011 for compliance. The said circular of the CVC has been adopted in the University for strict compliance of the instructions/guidelines contained therein and compliance was reported to the MHRD vide letter dated 18.8.2011</p>	<p>The Finance Committee noted the action taken.</p>	<p>The action taken by the university as also approved by the EC vide item No.4.15in its meeting held on 10.12.2011. No further action required.</p>
	<p><b>(ii)To apprise the Finance Committee regarding adoption of CVC circular regarding Transparency in Tendering system. (Annexure 3.6(ii)A).</b></p> <p>The circular No.01/02/11 dated 11.2.2011 from Central Vigilance Commission was received in the University through MHRD vide their letter dated 13.7.2011 for compliance. In this connection, it is submitted that the University has framed its Purchase Rules known as “CUHP Procurement of Goods and Services Rules 2010”. The said instructions and guidelines of the CVC regarding Transparency in Tendering System, have already been included in the said rules, as contained in Ordinance 35 (Rule 12.16 and Annexure XIX page 100 of the book), which have been approved by the Finance Committee/Executive Council and have been made applicable in the University for compliance. Further, the said rules have been printed in booklet form. The MHRD has been informed accordingly vide letter dated 18.8.2011.</p>	<p>The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification.</p>	<p>The recommendations of the FC were approved by the EC vide item No.4.15in its meeting held on 10.12.2011. No further action required.</p>
	<p><b>(iii)To apprise the Finance Committee regarding adoption of CVC circular regarding Integrity Pact in Tendering system. (Annexure 3.6(iii)A).</b></p> <p>The office memorandum No.14(12)/2008-E-II(A) dated 19.7.2011 from Govt. of India, Ministry of Finance, Department of Expenditure was received in the University through MHRD vide their letter dated 4.8.2011 for compliance. In this connection, it is submitted that the University has recently framed its own Purchase Rules known as “CUHP Procurement of Goods and Services Rules 2010”. A clause regarding the Integrity Pact (Rule 7.13) along with the Annexure (Annexure X, page 83) as prescribed by the Ministry of Finance, Govt. of India, has already been included in the said rules, as contained in Ordinance 35, which have been approved by the Finance Committee/Executive Council and have been made applicable in the University for compliance. Further, the said rules have been printed in booklet form. The MHRD has been informed accordingly vide letter dated 9.9.2011.</p>	<p>The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification.</p>	<p>The recommendations of the FC were approved by the EC vide item No.4.15in its meeting held on 10.12.2011. No further action required.</p>
<p>Item 3.7</p>	<p><b>To report to the Finance Committee that the University has signed an Agreement with RITES Limited, Govt. of India Enterprise, New Delhi for imparting Project Management Consultancy to Central University of Himachal Pradesh, for the Campus Development, with Architect to be appointed by the PMC with University approval (Annexure 3.7A).</b></p> <p>The case to engage RITES Ltd. as Project Management Consultants was considered by the Finance Committee vide Item No.1.12(T) in its first meeting held on 12.2.2011 and recommended to the Executive Council for approval that the University may be allowed to engage RITES Ltd. as Project Management Consultants with Architect to be appointed by the RITES with University approval. The said recommendation of the FC was approved by the EC vide item No.2.10 of its 2<sup>nd</sup> meeting held on 13.2.2011.</p> <p>The matter again came up before the Building Committee in its meeting on 11.6.2011 vide item No.2 when Shri YK Sharma, General Manager, RITES made a presentation. The issues regarding appointment of Architect, Scope of work and payment terms were also discussed. The following terms were agreed upon:</p> <ol style="list-style-type: none"> <li>1. The RITES Ltd. Have no objection if the University appoints another PMC for any part of the work.</li> <li>2. The RITES shall charge 6.0% of the final built up cost of the project as the Consultancy fee.</li> </ol> <p>There is a provision of giving 10% of the works estimated cost as an advance on account of mobilization fee on signing of the agreement. But since the work estimates cost is not known at the movement and that the RITES have to incur the expenditure immediately towards appointment of architect, etc. a sum of Rs.30 lakhs may be given as an advance to the RITES by the University which</p>	<p>The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification.</p>	<p>The recommendations of the FC were approved by the EC vide item No.4.19in its meeting held on 10.12.2011. No further action required.</p>

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	<p>shall be adjusted against the actual bills of the RITES. The said recommendation of the Building Committee was considered by the Finance Committee vide item No.2.11 in its 2<sup>nd</sup> meeting held on 11.6.2011 and it was recommended to the Executive Council that the recommendation of the Building Committee may be approved with the condition that the advance payment should be 10% on account of mobilization fee on signing of agreement which should be against the Bank Guarantee.</p> <p>Accordingly, the University has signed an Agreement with RITES India Ltd. on 19.8.2011 (Annexure 3.7A), for the Project Management Consultancy Services for the establishment of University Campus at Dharamshala and Dehra (with Architect to be appointed by RITES with the approval of University).</p>		
<p>Item 3.8</p>	<p><b>To place before the Finance Committee the Statute-43 with regard to Constitution of Pension Scheme and Provident Fund Scheme, for the benefit of University employees, for kind consideration and recommendation to the Executive Council for approval (Annexure 3.8A).</b></p> <p>Section 36 of the Central Universities Act 2009 provides that "the University shall constitute for the benefit of its employees such provident or pension fund or provide such insurance schemes as it may deem fit in such manner and subject to such conditions as may be prescribed by the Statutes".</p> <p>As such it is mandatory for the University to provide for necessary Statutes for the constitution of pension and or provident and insurance scheme for the benefits of its employees.</p> <p>At present there is no provision to this effect in the 1st Statutes of the University. Therefore, Statute 43 'Constitution of Pension Scheme' has been drafted out for the benefit of University employees (Annexure 3.8A) keeping in view the instructions of Government of India.</p> <p>The rules for the New Pension Scheme and/or the old Pension-cum-GPF scheme in case of University employees covered under the respective schemes shall be the same as are prescribed by the Central Government in respect of its employees from time to time, the provision for which is being made through Ordinances, for which separate agenda item providing for Ordinance 40 is coming up before the Finance Committee.</p> <p>The salient features of the new pension scheme are as under:</p> <ol style="list-style-type: none"> <li>i) All new recruits into regular service of the University shall as a condition to their service be eligible to the benefit of New Pension Scheme known as "new restructured defined contribution pension system", as is applicable to the new entrants to Central Government service from 1.1.2004.</li> <li>ii) Such of the new recruits who prior to entering into regular service of the University were the regular employees of Central or State Governments/Autonomous Bodies appointed in the said Governments/autonomous bodies on or before 31.12.2003 and who were governed under the old non-contributory Pension Scheme of their respective Governments/Organisations and enter into University service by submitting technical resignation shall continue to be eligible for pensionary benefits based on combined service in accordance with the CCS (Pension) Rules 1972.</li> <li>iii) Further such of the new recruits who prior to entering into regular service of the University were the regular employees of Central or State Governments/ Autonomous Bodies appointed in the said Governments/autonomous bodies on or before 31.12.2003 and who were governed by CPF scheme or any other pension scheme of Central or State Governments/Autonomous Bodies other than the pension scheme under CCS (Pension) Rules 1972 and enter into University service by submitting technical resignation shall not be eligible for pensionary benefits based on combined service in accordance with the CCS (Pension) Rules 1972. However, such employees can seek pensionary/terminal benefits from their previous organisations/Departments, if admissible under the rules of that</li> </ol>	<p>The Finance Committee considered the proposal in the light of the New Pension Scheme Rules of the Government of India and also the Office Memorandum of Govt. of India, Ministry of Personnel, Public Grievances &amp; Pensions, Department of Pension &amp; Pensioners Welfare dated 26.7.2005 and 28.10.2009, regarding applicability of the New Pension Scheme with regard to the employees already in service prior to 1.1.2004. The Finance Committee felt that while the Act of the University empowers it to encourage inter-University mobility of faculty with portable pensions and protection of seniority; and that the 2005 and 2009 office memoranda permit the employees already in service on or before 31.12.2003 and were governed by old pension scheme under the CCS(Pension) Rules, 1972, to continue to be governed under the old non contributory pension scheme, where such employees submit technical resignation on or after 1.1.2004 to take up new appointment in the new Ministry/ Department/Central Autonomous Body, yet there is some ambiguity as to whether this concession could be made available even if such employee join an institution that were</p>	<p>The recommendations of the FC were approved by the EC vide item No.4.29 in its meeting held on 10.12.2011. The action for implementation of New Pension Scheme of Govt. of India and to register itself with the CRA/ NSDL was taken. The University has got registration number. Further action with regard to get PRAN in case of individual employees is in hand.</p>

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	<p>Government/ Organisation for the period of service rendered under that organisation/Department.</p> <p>The item was also placed before the Academic Council vide item No.3.21, of its 3<sup>rd</sup> meeting held on 19.11.2011, which was considered and approved by the A.C. The Statutes for the Constitution of Insurance Scheme shall be prepared and placed before the Finance Committee in due course.</p>	<p>established after 31.12.2003.</p> <p>This in view, the Finance Committee felt that the matter requires detailed examination and should, therefore, be deferred. However, in view of the fact that the University has already started its recruitment, the Finance Committee recommended to the Executive Council the implementation of New Pension Scheme of Govt. of India and to register itself with the CRA/NSDL.</p>	
Item 3.9	<p><b>To place before the Finance Committee the Ordinance 40 providing for Rules for the operationalisation of New Pension Scheme for the benefit of University employees for kind consideration and recommendation to the Executive Council for approval (Annexure 3.9A).</b></p> <p>Section 36 of the Central Universities Act 2009 provides that "the University shall constitute for the benefit of its employees such provident or pension fund or provide such insurance schemes as it may deem fit in such manner and subject to such conditions as may be prescribed by the Statutes".</p> <p>Accordingly the Statute 43 'Constitution of Pension Scheme' has been framed by the University for the benefit of University employees. Statute 43(2) provides that the pension schemes and provident fund shall be maintained in such manner and subject to such conditions as may be prescribed under the Ordinances. Therefore the present Ordinance No.40 (Annexure 3.8A), has been framed.</p> <p>The item was also placed before the Academic Council vide item No.3.23, of its 3<sup>rd</sup> meeting held on 19.11.2011, which was considered and approved by the A.C.</p>	<p>The Finance Committee felt that the Ordinance 40 has been proposed under the provisions of the Statute 43 which has been deferred. As such the Finance Committee decided that the agenda item regarding Ordinances be deferred till the relevant Statute is approved.</p>	<p>The recommendations of the FC were approved by the EC vide item No.4.30(i) in its meeting held on 10.12.2011. No further action required.</p>
Item 3.10	<p><b>To place before the Finance Committee the Annual Accounts together with Audit Report for the financial year 2010-11 (Annexure 3.10A).</b></p> <p>The Annual Accounts of the University for the year 2010-11 were prepared by the Finance Officer in terms of the provisions of Statute 7(7)(c) which were presented to the Finance Committee in terms of Statutes 17(7). The Finance Committee considered the accounts vide item No.2.6 of its 2<sup>nd</sup> meeting held on 11.6.2011 and recommended the same to the Executive Council for approval. The Accounts were approved by the Executive Council vide item No.3.12 of its 3<sup>rd</sup> meeting held on 11.6.2011. The matter was thereafter taken up with the Pr. Auditor General (Audit), Himachal Pradesh, Shimla, vide this office letter dated 22.6.2010 for getting the accounts audited. The audit party has undertaken the audit of accounts of the University on August 1-11, 2011. The Audited Annual Accounts together with Audit Report (English Version) of the CAG was received by the University on 15.11.2011. The Hindi version is yet to be received. Thereafter the accounts in bilingual have been prepared, however, the work relating to printing and binding of the Annual Accounts shall be undertaken as soon as the Hindi Version of the Audit Report is received from the CAG.</p> <p>As per sub-section (2) of Section 31 of the Act, a copy of the annual accounts together with the audit report thereon is required to be submitted to the Court and the Visitor along with the observations of the Executive Council. Further, as per sub-section (4) of Section 31 of the Act, a copy of the Annual Accounts together with the Audit Report, as submitted to the Visitor, is also to be submitted to the Central Government, which shall cause to be laid before both Houses of Parliament.</p>	<p>The Finance Committee considered the audited Annual Accounts for the financial year 2010-11, together with audit report and the reply of the University thereto and expressed its satisfaction with the maintenance of accounts by the University. The Finance Committee recommended the same to the Executive Council for approval and further submission thereof to the Court, Visitor and the Ministry of Human Resource Management, for causing them to be laid before both Houses of Parliament after printing and binding as soon as the Hindi version of audit report is received from the CAG.</p>	<p>The recommendations of the FC were approved by the EC vide item No.4.36 in its meeting held on 10.12.2011. The audited annual accounts and the audit report together with reply of the University were sent to the Visitor and the MHRD for causing them to be laid before both Houses of Parliament. The audited accounts were placed before the Parliament as intimated by the MHRD vide letter/e-mail dated 23.1.2012.</p>

**CENTRAL UNIVERSITY OF HIMACHAL PRADESH (CUHP)**

Item 3.11	<p><b>To place before the Finance Committee the Approval and Release of Book "CUHP Procurement of Goods and Services Rules 2010".</b></p> <p>The "CUHP Procurement of Goods and Services Rules 2010" of the University were formulated as Ordinance 35 and were placed before the Finance Committee in its 2<sup>nd</sup> meeting held on 11.6.2011 vide item No.2.9. While approving the said Rules, it was felt that these rules may be printed/published in the form of booklet/manual. The Finance Committee considered and recommended the same to the Executive Council for approval, which were approved by the EC vide item No.3.12 of its 3<sup>rd</sup> meeting held on 11.6.2011.</p> <p>The said rules have been printed in booklet form. While taking up the work of printing, proper editing was undertaken and certain mistakes, typographical errors, etc. were rectified. At the same time, the instructions received from Central Vigilance Committee through MHRD regarding 'Integrity Pact', 'Transparency in Tendering' have also been included.</p>	The Finance Committee appreciated the efforts of the University and recommended to the Executive Council, the approval and release of the booklet.	The Executive Council considered the matter under Item No.4.28 of its meeting held on 10.12.2011, and approved the book "CUHP Procurement of Goods and Services Rules 2010" and appreciated the action taken by the University and released the same.
Item 3.12	<p><b>To place before the Finance Committee recommendations of the Academic Council made in its 3<sup>rd</sup> meeting held on 19.11.2011:</b></p>		
	<p><b>(i)Item No.3.5:To report to the Academic Council about the International Conference of the Research Committee on Sociology of Law on Peace Justice and Development organised by the Central University of Himachal Pradesh</b></p> <p>The Central University of Himachal Pradesh, at the request of the President of Research Committee on Sociology of Law (RCSL) of International Sociological Association (ISA), organized a three day International Conference on Sociology of Law during September 10-12, 2011. The main theme of this Conference was 'Peace, Justice &amp; Development'. This was the first time that an International Conference on Sociology of Law was held in India and only second time in Asia, last held in Japan in 1995.</p> <p>In this International Conference no financial contribution was made by the University. However, a dinner was hosted by the Vice-Chancellor to the participants and a sum of Rs.62,500.00 was spent thereon.</p>	The item was withdrawn since the Vice-Chancellor was competent to take such decisions under the powers conferred and vested in him.	No action required.
	<p><b>(ii) Item No.3.8:To report to the Academic Council the action taken by the Vice-Chancellor for prescribing Professional Development Fee for all programmes of study.</b></p> <p>The approved Prospectus for the year 2011-12, provided for charging Professional Development Fee for MBA Programme @ 4000/- per student per semester and for M.Lib &amp; MSW programmes @ 2000/- per student per semester. The amount so collected is to be utilised for industry/filed visit, educational tours and other activities for professional development of students. Since students of other programmes in the past desired that such activities be conducted for them as well, it appeared necessary that the Professional Development Fee should be charged from the students in all the programmes. Accordingly a corrigendum was issued to the effect that Professional Development Fee shall be charged @ Rs. 4000/- per semester from the students who will be admitted to MBA programmes (all stream) and @ Rs. 2000/- per semester from the students admitted to all other PG programmes during the Academic Session 2011-12 and onwards. However, the students already enrolled/admitted shall continue to be governed by the schedule of fee as prescribed in the prospectus of Academic Session 2010-2011.</p>	The Finance Committee noted the action taken by the University and recommended the same to the Executive Council for ratification.	The matter decided by the Executive Council under item No.4.13 of its 4 <sup>th</sup> meeting held on 10.12.2011 and approved on the lines of recommendation of FC.
	<p><b>(iii)Item No.3.15: To Place before the Academic Council the Report and Recommendation of the Expert Committee for the selection and finalisation of the University Logo</b></p> <p>As authorised by the Academic Council vide item No.1 14(iii) of its first meeting held on 10.07.2010 and the Executive council of the University vide item No. 1.33 of its first meeting held on 24.07.2010, a competition was organised for designing the logo of the CUHP and announced via e-mail, letters to over 40 well known institutions and individuals for participation.</p> <p>Consequently, in all 120 entries were received from 39 individuals, some free lancers and rest from individuals from 21 institutions. Out of these 120 entries, 51 entries from 3 individuals were received before the competition was announced on 23.11.2010 and its last date being 31.01.2011. Total 68 entries from 35 individuals were received after the competition announced and well</p>	The Finance Committee considered the recommendation of the Academic Council and recommended the same to the Executive Council for approval.	The matter decided by the Executive Council under item No.4.20 of its 4 <sup>th</sup> meeting held on 10.12.2011 and approved on the lines of recommendation of FC.

<p>before the deadline while one entry from one individual was received after the deadline was over. Thus, in all 39 individuals submitted 120 entries. As authorised by the AC and EC the Vice Chancellor constituted a committee comprising the following to adjudge the entries and make recommendations for the selection of the logo of the university:</p> <ol style="list-style-type: none"> <li>i) Prof. Sudhakar Nadkarni, former Professor and Head, Department of Designs, IIT Guwahati.</li> <li>ii) Prof. Pritam Singh, Emeritus Professor, MDI, Gurgaon and former Director, IIM Lucknow, also member of the Executive Council of the University</li> <li>iii) Prof. S. P. Thyagarajan , former Vice- Chancellor, Madras University, Chennai, also Member of the Executive Council of the University</li> <li>iv) Prof. Shyam Menon, Vice- Chancellor, Ambedkar University, New Delhi, also Member of the Academic Council of the University</li> <li>v) Prof. Sudhanshu Bhushan, Head, higher Education, NUEPA, New Delhi, also Member of the Academic Council of the University</li> <li>vi) Prof. Vibha Chaturvedi, Deptt. Pf Philosophy, University of Delhi, Delhi, also Member of the Acadmeic Council of the University</li> <li>vii) Mr. Syed Shahid Mahdi, Former Vice- Chancellor, Jamia Milia Islamia, New Delhi, also Member of the Finance Committee of the University</li> <li>viii) Prof. Y. S. Verma, Special Officer &amp; Dean, Central University of Himachal Pradesh, Dharamshala.</li> <li>ix) Prof. Arvind K. Agrawal, Dean, CUHP, Dharamshala.</li> </ol> <p>The Committee, attended by the following, met in the Committee Room of the National University of Educational Planning &amp; Administration (NUEPA), New Delhi at 11:30 AM on 16.03.2011:</p> <ol style="list-style-type: none"> <li>i) Prof. Pritam Singh – Member</li> <li>ii) Prof. Shyam Menon – Member</li> <li>iii) Prof. Sudhanshu Bhushan - Member</li> <li>iv) Prof. Sudhakar Nadkarni - Member</li> <li>v) Prof. Yoginder S. Verma - Member</li> <li>vi) Prof. Arvind Agrawal- Member</li> <li>vii) Mr. Pramod Rawat, NUEPA - Special Invitee</li> </ol> <p>All the 120 entries were presented before this Committee both in multimedia presentation and printed form. After going through all the entries, the decided as under:</p> <ol style="list-style-type: none"> <li>i) The logo should reflect the ambience, the purpose of business, i.e., education and it should be for future. It should not be too obvious or amateurish as well also not too abstract. It should be easily printable in different formats. It should have practicality that could be used on letter head, official stationary, watermark for degrees and transcripts, seals, university flags etc.</li> <li>ii) The logo should inspire faculty, students and other members of the University Community. It should be simple; symbols should reflect evolution of human being through education; may be through a symbolic representation of light or glow or illumination. The logo should have some convergence with vision of the University.</li> <li>iii) The logo should reflect secular character of CUHP with emphasis on transcending parochialism, symbolize environment, the pristine nature Himachal Pradesh and presentation of CUHP as a University with a difference. It must encompass the Global outlook of a multidisciplinary University with inclusive approach to education.</li> <li>iv) The Committee selected the entries by following persons as having made commendable efforts:             <ol style="list-style-type: none"> <li>a. Akshay Khatri, M S University, Baroda</li> <li>b. Rahul Ganguly, NIT Hamirpur</li> <li>c. Udai Kumar, IIT Guwahati</li> <li>d. Vivek Anand, IIT Kanpur</li> </ol> </li> <li>v) The committee also recommended that the above participants should be given a certificate of appreciation and their names should be displayed on the Website besides giving some token reward.</li> </ol>		
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<p>vi)</p>	<p>Finally the Committee recommended unanimously that the logo contributed by Mr. Akshay Khatri should be selected but he should be asked to prepare modified multiple versions, incorporating symbol of glow, light or illumination in multiple copies in different colours, for different formats. He should also put the name of CUHP in Hindi Font on the logo.</p> <p>In accordance with the recommendations of the Committee, Mr. Akshay Khatri was requested to make necessary modifications in the Logo and also provide description of the details used. Mr. Khatri accordingly submitted the modified version and also his consent to the university to use the logo. The description furnished by him for the details as: "The combination of typographical and visual approach shows the identity of university and denotes education, empowerment and environment; it showcases the natural scenic beauty of Himachal Pradesh and that the simplistic design makes it easy to reproduce in a variety of media. The three colours used in the logo symbolise as - Blue – suggests education and empowerment; Green – suggests growth and environment; and Orange – education, development, environment of university. Following the receipt of the modified Logo, the Vice Chancellor sought approval of the Members of the Academic Council by circulation through emails for the adoption of the revised Logo and for use on trial basis on University Document. As consented by a majority of Members of the Academic Council, the Logo has since been used on trial basis on various documents and forms.</p> <p>The Academic Council appreciated the Logo designed by Sh. Akshay Khatri and approved the logo for adoption by the University. The Academic Council further suggested that in addition to the Cash Prize as announced, Shri Akshay Khatri, whose logo has been selected for adoption by the University should also be presented with a Shawl and Himachali cap as a token of appreciation.</p>		
	<p><b>(iv) Item No.3.24: To place before the Academic Council Proposal for providing Hostel Facilities in rented accommodations to the students admitted to various programmes of studies of the University and the schedule of fees chargeable from students allotted hostel facilities:</b></p> <p>The University has started programmes of studies at the PG and Research Degree levels in various disciplines. Students admitted to these programmes are presently staying in and around Shahpur, Kangra, Dharamshala and other neighbouring localities as paying guests, which they find expensive and inconvenient. Further, with two years' of experience of admitting students, it has been felt that non-availability of hostel facilities for boys and girls has been a major deterrent in attracting quality students on all India basis. In order to have healthy proportion of students from all over India and also to ensure quality of students and meeting national mission of higher education, it has become essential to provide hostel facilities, if not to all, at least to a reasonable number of students.</p> <p>At present, the University does not have its own buildings which can be developed as hostels for both boys and girls. However, the University has decided to overcome this limitation by hiring two buildings one for girls hostel and another for boys hostel. The University issued EOI inviting interested parties to offer buildings for the cited purpose. Looking at the accessibility, security, adequacy and quality of accommodation, etc. one building has been identified for boys' hostel at Kangra bye-pass. This building can accommodate about 110 students and has adequate accommodation for warden's residence, mess, common room and office. The PWD has assessed its rent @ Rs. 3.6 lacs p.m. approx with annual repairs. As far as the building for the girls' hostel is concerned, EOI has been issued. It is expected that the University will be able to find and hire a suitable building to accommodate about 40 girls. The rent of the building would be got assessed as per rules through the PWD.</p> <p>Thus in view of the academic interests, the University is duty bound to provide subsidised hostel facilities to the students admitted in various programmes of studies. While fixing the charges recoverable from students for the hostel facilities, it has to be kept in mind that the University aspires to provide inclusive access to higher education. With these considerations in mind, it is proposed to charge the following fees from students allotted hostel accommodation in the University:</p>	<p>The Finance Committee considered the recommendation of the Academic Council and recommended to the Executive Council, for approval, as proposed with the suggestion that in addition to the hostel charges recommended by the AC, the electricity and water charges @ Rs.150.00 per month (payable for 10 months in a year) may also be prescribed.</p>	<p>The recommendations of the FC was approved by the EC vide item No.4.32in its meeting held on 10.12.2011. The decision has been notified vide notification No.1-5/ CUHP/Acad/2010/36 1-65 dated 12.1.2012.</p>

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	<ol style="list-style-type: none"> <li>1. Admission Fees (One-time, non-refundable): Rs. 500/=</li> <li>2. Hostel Security Deposit (One-time, refundable): Rs. 1000/=</li> <li>3. Room Rent: Rs. 500/=PM (payable for 10 months in a year, in two instalments)</li> <li>4. Hostel Establishment Charges: Rs. 150/=PM for 10 months (payable for 10 months in a year, payable in two instalments)</li> <li>5. Kitchen Establishment Charges: Rs. 150/PM for 10 months in a year (payable in two instalments)</li> <li>6. Mess Charges: Mess are to be run on cooperative basis by the residents and expenses ton food shall be borne by residents on pro-rata basis (The University shall arrange for cooking and service staff and kitchen facilities)</li> </ol> <p>The Academic Council considered and approved the action taken by the Vice-Chancellor with the observation that considering the fact that the University is operating from temporary academic block and that the students of the University must be finding it difficult in arranging accommodation for their stay, the University has taken a wise decision in arranging the hostel facilities in rented accommodation. The Academic Council further observed that the hostel facilities are also needed to attract students from all over India.</p>		
Item 3.13	<p><b>To place before the Finance Committee the proposal for assigning the work of appointing the Architect for PMC work.</b></p> <p>As reported under item No.3.7, the University has signed an agreement with RITES Ltd for PMC services with Architect to be appointed by them with the approval of the University. The RITES have now sent a draft RFT for the appointment of the Architect. In this regard it is brought to the notice of the Finance Committee that the land for the University though earmarked, has not yet been transferred in the name of the University and no physical possession thereof has yet been given to the University. Therefore, the University has not yet taken any decision for asking the RITES to go ahead with the appointment of the Architect. The matter is, therefore, placed before the Finance Committee for consideration and decision whether the University should go ahead with the appointment of the Architect immediately, so as to save time, or to wait till the land is physically made available to the University by the State Government.</p>	The Finance Committee considered the case and it was opined that the University should parallely/simultaneously take steps for the appointment of the Architect as well, so as to avoid delay and to ensure that the construction works could be started immediately on getting land transferred to it from the State Government.	The recommendations of the FC was approved by the EC vide item No.4.33in its meeting held on 10.12.2011. Further action is under active consideration. In this regard a meeting of the Building Committee was convened to examine the RFP and EOI so prepared by M/S Rites. Based on the observations of the Building Committee M/S RITES have been asked to re-draft the RFP and EOI.
Item 3.14	<p><b>To place before the Finance Committee the proposal for assigning the work of working out the 'affected trees and their species' for the Dhauladhar and Beas Campuses of the University to the EdCIL India Ltd.</b></p> <p>The work regarding conduct of survey, contouring, zoning and preparation of Master Plan for the two campuses of the University was assigned to the EdCIL India Ltd. for getting the FCA clearance. The said work was done by the EdCIL and FCA clearance was submitted by the University. But the Forest Department has now demanded that the layout of the Buildings as proposed in the Master Plan has to be marked on the ground/site for assessing the affected trees and their species.</p> <p>The matter was discussed with the EdCIL in a meeting on 24.8.2011 but the EdCIL intimated that the said assignment was not included in the scope of work assigned to them by the University and this assignment can only be done by identifying the agency and shall not be a part of the original scope of work, which was agreed to by the University. The matter is placed before the Finance Committee for consideration whether the work of working out the affected trees and their species on the ground/site should be assigned to the EdCIL India Ltd or other process of calling tenders etc. for getting the said work done should be followed. The matter is urgent in nature since the FCA case may get delayed on this account.</p>	The Finance Committee considered the case and it was of the opinion that since the EdCIL Ltd have already undertaken the work of surveying the area, contouring and preparation of Master Plan etc. as such they shall be in a better position to undertake and complete the work within minimum time. Therefore, the University should assign the work to the EdCIL.	The recommendations of the FC was approved by the EC vide item No.4.34in its meeting held on 10.12.2011. Further action is under active consideration.