



# हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय अधिनियम, 2009 के अधीन स्थापित)

निविदा सं. 08 / 2014 / हि.प्र.के.वि. / एनआईटी

दिनांक : 09.06.2014

## टेंडर आमंत्रण सूचना

एतद्वारा हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय हेतु वाहनों को भाड़े पर प्राप्त करने के लिए मोहरबंद टेंडर आमंत्रित किये जाते हैं। निबंधन एवं शर्तों सहित टेंडर फॉर्म को विश्वविद्यालय की वेबसाइट [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in) से डाउनलोड किया जा सकता है।

रुचि/पात्रता रखने वाली पार्टियों द्वारा निर्धारित फॉर्मेट में टेंडरों के साथ वित्त अधिकारी, हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय, धर्मशाला के पक्ष में प्रोसेसिंग शुल्क के रूप में **500/- रुपये का डिमांड ड्राफ्ट** तथा बयाना जमा के रूप में मासिक आधार पर भाड़े पर लिए जाने वाले वाहनों [अनुलग्नक-II(i)] के लिए **25,000/- रुपये** एवं अन्यो [अनुलग्नक-II(ii) से (v)] के लिए प्रत्येक मामले में **500/- रुपये**, दिनांक **30.06.2014 (अपराहन 03.00 बजे)** तक जमा करायी जाए। टेंडरों को टेंडर दस्तावेज में इंगित तिथि, स्थान और समय पर खोला जायेगा।

**वित्त अधिकारी**

पोस्ट बॉक्स - 21, धर्मशाला, जिला काँगड़ा, हिमाचल प्रदेश - 176215

ईमेल : [brdhipan1955@gmail.com](mailto:brdhipan1955@gmail.com), दूरभाष सं. 01892-229330, 229573, फैक्स सं. 01892-229331

हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय  
Central University of Himachal Pradesh

पोस्ट बॉक्स नं.- 21, धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215  
PO Box: 21, DHARAMSHALA, DISTRICT KANGRA, HIMACHAL PRADESH – 176215  
PHONE No.01892-229330, 229573, FAX No.01892-229331  
Web site: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in)

**TENDER DOCUMENT**

**FOR**

**HIRING OF VEHICLES**



REFERENCE NO.	: 08/2014/CUHP/NIT
DATE OF ISSUE OF TENDER	: 09.06.2014
LAST DATE FOR RECEIPT OF TENDER DOCUMENT	: 30.06.2014 (3.00P.M.)
TIME AND DATE FOR OPENING OF THE TENDER (Technical bid)	: 30.06.2014 (4.00 P.M.)
PLACE OF OPENING OF THE TENDER	: Central University of Himachal Pradesh, Camp Office, Dharamshala, District Kangra, Himachal Pradesh -176 215.
ADDRESS FOR COMMUNICATION	: The Finance Officer, Central University of Himachal Pradesh Camp Office, Dharamshala, Kangra District, Himachal Pradesh-176215.

**SINGATURE OF THE QUOTEE**

**WITH SEAL**



# हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय

## Central University of Himachal Pradesh

पोस्ट बॉक्स नं.- 21, धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215  
PO Box: 21, DHARAMSHALA, DISTRICT KANGRA, HIMACHAL PRADESH – 176215  
PHONE No.01892-229330, 229573, FAX No.01892-229331  
Web site: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in)

### **TENDER FOR HIRING OF VEHICLES**

The sealed tenders are hereby invited for entering into contract for hiring of vehicles. The contract for hiring of the vehicles will be initially for a period of one year. The interested and eligible parties may send their Tenders on the prescribed application form (**ANNEXURE – I (Technical Bid)**) along with the quoted rates as per **ANNEXURE – II (i) to II(v) (Financial Bid)** with a non-refundable processing fees of Rs. 500/- (Bank Demand Draft). The Tenders should be submitted along with Earnest Money of Rs. 25,000/- (Rupees Twenty Five Thousand only) in respect of vehicles to be hired on monthly basis (**Annexure II(i)**), and Rs. 500.00 (Rupees Five Hundred only) in each case for others (**Annexure II(ii) to (v)**) in the shape of Account Payee Bank Demand Draft or F.D.R duly pledged in the name of the Finance Officer, Central University of Himachal Pradesh, Dharamshala or Bank Guarantee (**Annexure-III**), for equal amount furnished on prescribed Proforma from any nationalized bank. **The tenders received without processing fee and EMD will be rejected straight way.**

Note: The Processing fees and EMD should not be mixed i.e. Demand Draft for Processing fee and Demand Draft/FDR/Bank Guarantee for EMD should be furnished separately.

The documents should be enclosed in separate envelopes of appropriate size each of which should be sealed.

1. **ENVELOPE NO. 1:** Should contain (i) covering letter (ii) Technical Bid (Annexure - I) duly signed and stamped and (iii) Requisite Fee.
2. **ENVELOPE NO. 2:** Should contain the Financial Bid duly signed, stamped and super-scribed as "Financial Bid (Annexure – II(i) to II(v))".
3. **ENVELOPE NO. 3:** Should contain Envelope 1 and 2.

The inner and outer envelopes should be addressed to the Finance Officer, Central University of Himachal Pradesh, PO Box 21, Dharamshala, District – Kangra, H.P – 176 215 and should clearly mention "Tender for Hiring of Vehicles", Reference No. 08/2014/CUHP/NIT dated **09.06.2014**. The inner envelopes should also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared late. If the outer envelope is not sealed and marked as required, the University will bear no responsibility for the bids misplaced or premature opening. All Tenders/proposals should be made in English and should be written in both figures and words. Tender documents can be downloaded from the website: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in) of the University.

Tenderers/Bidders interested to participate can view the complete set of tender documents on University Website: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in).

Any subsequent amendment modifications/Corrigendum, if any, will be uploaded only on the website.

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise.

The Central University of Himachal Pradesh, reserves the right to select the item in single or multiple units or to reject any tender wholly or partly without assigning any reason.

All tender documents complete in all respects and in sealed cover should be sent through speed post or registered post only to **The Finance Officer, Central University of Himachal Pradesh** on the below given address so as to reach not later than **3.00 PM on 30.06.2014**. All tender documents received after this specified date and time shall not be considered. The postal address is as under:

**The Finance Officer,  
Central University of Himachal Pradesh  
Camp Office, Dharamshala,  
Kangra District, Himachal Pradesh-176215.**

The Tenders and the Technical Bids will be opened in the office of the undersigned at Central University of Himachal Pradesh, Camp Office, Dharamshala, Distric Kangra, Himachal Pradesh-176215 on **30.06.2014 at 4.00 PM** in the presence of the tenderers or their authorized representatives with valid ID proof that they represent the respective firm. The bidders or their authorized representative may also be present during the opening of the Technical Bid, if they desire so, at their own expenses.

The Financial bid of only those bidders will be opened whose technical bids are found suitable by the committee constituted for the purpose. Date, time and place of opening of financial bids will be decided after technical bids have been evaluated by the Committee Information in this regard will be intimated by e-mail to the concerned tenderers/bidders. In exceptional situation, an authorized committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract. So all the tenderers/bidders who will qualify in the Technical Bid may be to present personally or send authorized person at the time of opening Financial bid.

#### **Clarification:**

In case the bidder requires any clarification regarding the tender document, they are requested to contact **Prof. H. R. Sharma**, Dean Students Welfare and Convenor, Transport Committee of Central University of Himachal Pradesh, Temporary Academic Block, Shahpur, District Kangra , Himachal Pradesh)-176206. (**Contact No. 9816-92861**), e-mail ID: [hansrajsharma1955@gmail.com](mailto:hansrajsharma1955@gmail.com).

#### **Eligibility Criteria:**

1. Having minimum 05 vehicles of each category for which applying.
2. PAN/TAN No. issued by the IT Department in favour of proprietor.
3. Service Tax Registration number issued by the Central Excise Department in favour of the Tenderer/Contractor.
4. The vehicle(s) must be of 2013 model or any latest model after 2013.

#### **Basic Terms & Conditions for Hiring of the Vehicles on Monthly Basis:**

1. The vehicle(s) must be of 2013 model or any latest model after 2013.
2. Availability of the vehicle(s) must be 24 X 7 basis along with medically fit drivers.
3. Vehicles will be under the control of Central University of Himachal Pradesh, Dharamshala during the contract period.
4. Vehicles shall be used for the Inter State travels, if required.
5. The Tenderer/Bidder has to provide service tax number.
6. The vehicle will be hired initially for a period of one year. It will be at the discretion of the University to terminate at any time without assigning any reasons or extend the term of contract for another year on the basis of satisfactory performance of the vendor.

7. The rates to be quoted are to be filled in the Proforma given at **Annexure–II (i) to II (v)**
8. The Tenderer/Bidder has to deposit Earnest Money of Rs. 25,000/- (Rupees Twenty Five Thousand only) in respect of vehicles to be hired on monthly basis (**Annexure II(i)**), and Rs.500.00 (Rupees Five Hundred only) in each case for others (**Annexure II(ii) to (v)**) in the shape of Account Payee Bank Demand Draft or F.D.R duly pledged in the name of the Finance Officer, Central University of Himachal Pradesh, Dharamshala or Bank Guarantee (**Annexure-III**), for equal amount furnished on prescribed Proforma from any nationalized bank must be forwarded along with the tenders/quotations. If the successful bidder fails to provide the vehicle(s) within the prescribed time after the confirmed orders, the earnest money deposited with the university, shall stand forfeit.
10. The Tenderer/Bidder will give written undertaking that he accepts all the terms and conditions.
11. The vehicles will be at the disposal of the University throughout the duration of the contract except for the duration it goes for regular maintenance (only one day per month).
12. The University reserves the right to cancel the bids in respect of all or any particular type of vehicles without assigning any reason.
13. The rates of taxi running are also to be quoted in the performa attached .In this case the vehicles must not be older than 2013 model.

**Other Essential Terms & Conditions:**

1. All repairs and maintenance, running costs, fuel, lubricants, salaries of drivers, taxes, etc. necessary for the running & maintenance of vehicle will be borne by the contractor.
2. The Contractor/Bidder shall have to execute an agreement with the University for Truthful Execution of the rate contract.
3. Tenderer/Bidder would be responsible for the conduct of the drivers employed and if at any point of time any driver is found to be working against the interest of the university the said driver shall be withdrawn and a fresh driver shall be provided to the university at no additional cost.
4. Tenderer/Bidder shall not deploy any vehicle running on LPG.
5. All hired vehicles shall be under University's control and shall be parked in designated locations approved by the Central University of Himachal Pradesh when not in use. These will remain on duty for 10 hours per day.
6. Vehicles should be fitted with needed accessories to drive on State and National Highways including plying the vehicles during the nights. Fog lights are to be fitted in foggy areas.
7. The Vehicles should also be fitted with Toeing hook.
8. Bidder/Contractor shall obtain vehicle fitness certificate from competent authority, such as vehicle registration, comprehensive insurance, payment of road tax, inter-state permit, etc.
9. Bidder/Contractor shall ensure that the driver has valid driving license for driving commercial vehicles.
10. The Vehicle should be able to move freely to the neighbouring States without any restrictions. However, Toll Tax, Barrier Charges shall be reimbursed on production of original receipts.
11. Bidder/Contractor shall provide valid certificate of pollution check for the vehicle(s) from the concerned authorities and the same shall be renewed well before the due date.
12. All vehicles shall be comprehensively insured against all risks (including the driver and occupants). Insurance policy shall be renewed well before the due date.
13. The Driver should always carry all necessary documents like Registration papers, Insurance papers, PUC clearance, RTO tax payment papers, valid driving license and all other documents that should accompany vehicle as per rules & regulations of applicable laws.

14. In case of breakdown of any vehicle the Contractor shall within two hours provide another vehicle of similar/same brand/type at no extra cost. The University shall have absolute right to charge Rs.1000/- per day if the vehicle is not provided within two hours.
15. In case of any accident to any of the vehicles, it will be the responsibility of the contractor or his representative (drivers) to lodge FIR etc. with the Police. All RTO issues and Traffic violations shall be to the account of contractor.
16. The contract is valid for providing services of vehicle hiring and at no point of time the Staff engaged by the Contractor shall raise a claim for employment in the Central University of Himachal Pradesh.
17. The Drivers should carry sufficient cash for discharging obligations on account of parking charges, toll taxes, etc. Such expenditure can be claimed as reimbursement by the contractor for which proper supporting documents would have to be submitted along with such claims.
18. Lodging, boarding, transportation etc. of drivers shall be the responsibility of the contractor.
19. In the intervening period when a temporary vehicle is provided by the Contractor, its mileage will be taken separately from reporting time to discharge/relieving time of the vehicle, which will be added to the total mileage for the month.
20. The Drivers shall always be in approved uniform and well-dressed. The contractor will provide uniform to all drivers who will wear the same on duty. In the event of driver not being in presentable dress, not behaving properly, engaging in rash and unsafe driving, the University shall have right to expel or refuse entry to any of the drivers and vehicle to be treated as absent.
21. The Driver should be at least Matriculate/10<sup>th</sup> class pass. He should have at least 5 years' driving experience. In case of buses the driver must possess five years' experience of driving heavy vehicle.
22. The Driver should be alert/careful enough to take care of items/material kept in the vehicles.
23. Each of the vehicle should carry portable fire extinguisher.
24. The Contractor shall maintain the Log Book of the Vehicle which shall remain in the custody of, and shall be verified daily by the designated Officer of the University.
25. The award letter would be issued by the University after the contract agreement is signed by the Contractor.
26. **The payment on account of vacations notified by the University shall be made on pro-rata basis. For vehicles hired on monthly basis, payment shall be made for 3000 kms per month / 36000 kms per annum. The payment for mileage exceeding 36000 kms per annum shall be made at the end of the year.**
27. 10% of monthly bills in respect of the vehicles hired on monthly basis will be retained by the CUHP towards security deposit till such accumulated retention money add upto 3 months monthly charges where the vehicle has been hired on monthly basis.
29. Income Tax shall be deducted from the Contractor's bills.
30. A driver who has been challaned more than twice in a year for offences like red light jumping, violation of lane discipline or allowing unauthorized person to drive shall not be employed.
31. A driver who has been challaned even once for the offence of over speeding, drunken driving and dangerous driving etc shall not be employed.
32. The Buses should be painted yellow as per Supreme Court directions.
33. The Buses should be fitted with speed governor of 40 kms per hour.
34. The Buses should be fitted with fire extinguisher and should also have first aid box.
35. The University name and Telephone No. must be written on the buses.
36. The doors of the Buses should be fitted with reliable locks.

37. It shall be the responsibility of the contractor to ensure the truthful observance of Section 2(47) of the Motor Vehicles Act, 1988, accordingly to which the bus of an educational institution is a transport vehicle and therefore requires a permit to ply on the road. Being a transport vehicle it would also need to undergo mandatory fitness test every year without which the permit cannot be renewed.
38. While not in use, the vehicles hired by the University shall not ply on any route(s).
39. The drivers of the buses are required to maintain traffic discipline. Any lapse on this account will invite stern action against the defaulters or violators of above instructions and will be challenged or prosecuted accordingly.
40. The contractor shall be required to pay all the liabilities including salary of drivers, road tax, permit fee, etc. in time. In case of any complaint of not making payments, the University shall be authorised to deduct the required amount from the monthly bills.
- 41(i). A tenderer shall have the right to be heard in case it is felt that his/her tender has been rejected wrongly.
  - (ii) The tenderer may send written representation, which may be examined by the Finance Officer or an officer to be designated by the Vice-Chancellor.
  - (iii) The tenderer could make such a representation within one month from the date of placement of contract and the said representation shall be decided/replied to within one month from the date of its receipt.
41. The subletting of any type of vehicle shall be taken as violation of the contract..

**Terms of Payment:**

In the case of Vehicle engaged on monthly basis the contractor shall raise monthly running account bill and the due payment shall be made to him within 10 days from the date of receipt of bill. The Contractor would enclose the photocopy of the Log Book with the monthly bill duly verified by the Officer of the University authorised to do so.

**Termination:**

The agreement of Hiring of Vehicles shall be initially for one year. However, in case the Contract has to be terminated, 15 days notice in writing shall be given by the either side.

**Interpretations:**

The Vice-Chancellor shall have the authority to interpret any of the clauses.

**Jurisdiction:**

All disputes arising out of the contract agreement to be signed by the Contractor shall be subjected to the jurisdiction of the courts of the law at Dharamshala only.

**FINANCE OFFICER**



**हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय**  
**Central University of Himachal Pradesh**

पोस्ट बॉक्स नं.- 21, धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215  
PO Box: 21, DHARAMSHALA, DISTRICT KANGRA, HIMACHAL PRADESH – 176215  
PHONE No.01892-229330, 229573, FAX No.01892-229331  
Web site: [www.cuhimachal.ac.in](http://www.cuhimachal.ac.in)

**Ref. No. 08/2014/CUHP/NIT**

**Dated:**

**PROFORMA FOR TECHNICAL BID  
FOR  
HIRING OF VEHICLES**

**Payment Details**

DD No: \_\_\_\_\_  
DD Amount: ₹ \_\_\_\_\_  
Bank Name / Branch: \_\_\_\_\_  
\_\_\_\_\_

1. Name of the Contractor / Agency: \_\_\_\_\_

1. Head Office:

a. Complete Address \_\_\_\_\_  
\_\_\_\_\_

b. Telephone Number (s) \_\_\_\_\_

c. Fax Number \_\_\_\_\_

d. E-mail Address \_\_\_\_\_

e. Mobile No. \_\_\_\_\_

2. Branch Office (s)

a. Complete Address \_\_\_\_\_  
\_\_\_\_\_

b. Telephone Number (s) \_\_\_\_\_

c. Fax Number \_\_\_\_\_

d. E-mail Address \_\_\_\_\_

(Add separate sheet, if required)

3. Contact person/Authorised Dealer at Dharamshala/Any nearby area (if any)

a. Name \_\_\_\_\_

b. Designation \_\_\_\_\_

c. Contact Number (s) \_\_\_\_\_

d. Fax Number \_\_\_\_\_

e. E-mail address \_\_\_\_\_

f. Mobile No. \_\_\_\_\_

4. Year of Establishment (attach proof) \_\_\_\_\_

5. Registration Number (if any) \_\_\_\_\_

6. Service Tax Registration number Issued by the Central Excise Department  
in favour of the Contractor / Agency

7. PAN/TAN number issued by the IT Department \_\_\_\_\_

In favour of the Contractor / Agency.

8. Proof of having minimum 05 vehicles of each category for which applying \_\_\_\_\_.



9. Proof of having vehicle(s) of 2013 model \_\_\_\_\_.

10. Any other details: \_\_\_\_\_

---

**DECLARATION:**

I, hereby ..... (name of the person) hereby declare that I am authorized to sign this document and that:

- i. All the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that nay information given in this application is false / incorrect or that our agency do not satisfy the eligibility criteria, our candidature / empanelment is liable to be cancelled / terminated.
- ii. I understand that the decisions taken by the Central University of Himachal Pradesh are final in all matters.
- iii. I hereby agree to work as per the terms and conditions rolled out by Central University of Himachal Pradesh.
- iv. I understand that the Central University of Himachal Pradesh reserves the right to accept or reject and to cancel the empanelment process and reject all expression of interests at any time prior to the award of the contract, without detailing any specified reasons whatsoever.

**Signature:** .....

**Place:** \_\_\_\_\_

**Name:** .....

**Date:** \_\_\_\_\_

**Designation:** .....

**Agency Seal (In case of Agency) / Signature**

**ANNEXURE – II (i)****FINANCIAL QUOTE**  
**FINANCIAL BID FOR HIRING OF VEHICLES ON MONTHLY BASIS**

Sr. No.	Name of Vehicle	Standard running Kms in month	Per Month Rates of Vehicle (Rs.)		Extra per Km rate beyond standard Kms. (3000) (Rs.)		Night charges of driver (lump-sum) in case of out station duty (Rs.)
			Non A.C	AC	Non A.C	AC	
1.	Toyota Innova (8 seaters)	3000					
2.	Indigo (LS)/Dezire	3000					
3.	Winger	3000					
4.	Tempo Traveller	3000					
5.	Bus (between 15-25seaters)	3000					
6.	Bus (between 26-35seaters)	3000					
7.	Bus (between 36-42 seaters)	3000					
8.	Bus (between 43 and above)	3000					

**Note:**

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

1. The Bidder has liberty to apply for one type of vehicle or any number of vehicle. For each quote vehicle separate EMD @ Rs. \_\_\_\_\_/- has to be deposited.
2. Standard running per month 3000 kms / 36000 kms per annum is inclusive of all expenses, fuel, salary of driver, etc.
3. The service tax will paid additional on the bill to be furnished.
4. The drivers to be provided should be as per terms and conditions.
5. The Contractor agrees to execute an agreement with the University.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_  
of the Tenderer / Bidder (Seal)

## ANEXURE – II (ii)

### FINANCIAL QUOTE

#### FINANCIAL BID FOR HIRING OF VEHICLES FOR 4 HOURS UPTO A DISTANCE OF 40 KMS

Sr. No.	Name of the Vehicle	Flat Rates for hiring of vehicles for 4 hours upto 40 Kms (Rs.)		Additional charges per km within 4 hours beyond 40 kms (Rs.)		Additional charges per km after 4 hours beyond 40s km (Rs.)		Detention charges after 4 hours upto 200 Kms (Rate per hour) (Rs.)	
		Non A.C.	A.C.	Non A.C.	A.C.	Non A.C.	A.C.	Non A.C.	A.C.
1.	Toyota Innova (8 seaters)								
2.	Indigo (LS)/ Maruti Dezire								
3.	Winger								
4.	Tempo Traveller								
5.	Bus (between 15-25seaters)								
6.	Bus (between 26-35seaters)								
7.	Bus (between 36-42 seaters)								
8.	Bus (between 43 and above)								

#### Conditions:-

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

- 1) If the vehicle plies more than 200 kms in a day, no detention charges shall be payable by the University.
- 2) The period of detention due to natural calamities shall not be counted except the approval of the Hon'ble V.C. depending upon the merits in each case.
- 3) Quoted Rates are inclusive of all taxes and inclusive of service tax also.
- 4) Income Tax etc. wherever applicable can be deducted by the University before making the payment to the contractor.
- 5) Toll Tax charges, if paid, shall be reimbursed on the production of original receipts.
- 6) The Condition No. 1,2, 4 to 6 and 9 to 13 of the Tender Document under the heading "Basic Terms and Conditions" and the Condition No. 1 to 4, 6 to 13, 15 to 18, 20 to 23, 25 and 28 of the Tender Document under the heading "Other Terms and Conditions"

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_  
of the Tenderer / Bidder (Seal)

## ANNEXURE –II (iii)

### Financial Quote

#### FINANCIAL BID FOR HIRING OF VEHICLES FOR 8 HOURS UPTO A DISTANCE OF 80 KM'S

Sr. No.	Name of the Vehicle	Flat Rates for hiring of vehicles for 8 hours upto a distance of 80 Km's (Rs.)		Additional charges per km within 8 hours beyond 80 kms (Rs.)		Additional charges per km after 8 hours beyond 80 kms (Rs.)		Detention charges after 8 upto 200 Kms hours (Rate per hour) (Rs.)	
		Non A.C.	A.C.	Non A.C.	A.C.	Non A.C.	A.C.	Non A.C.	A.C.
1.	Toyota Innova (8 seater)								
2.	Indigo (LS)/Maruti Dezire								
3.	Winger								
4.	Tempo Traveller								
5.	Bus (between 15-25seaters)								
6.	Bus (between 26-35seaters)								
7.	Bus (between 36-42 seaters)								
8.	Bus (between 43 and above)								

#### **Conditions:-**

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

- 1) If the vehicle plies more than 200 kms in a day, no detention charges shall be payable by the University.
- 2) The period of detention due to natural calamities shall not be counted except the approval of the Hon'ble V.C. depending upon the merits in each case.
- 3) Quoted Rates are inclusive of all taxes and inclusive of service tax also.
- 4) Income Tax etc. wherever applicable can be deducted by the University before making the payment to the contractor.
- 5) Toll Tax charges, if paid, shall be reimbursed on the production of original receipts.
- 6) The Condition No. 1,2, 4 to 6 and 9 to 13 of the Tender Document under the heading "Basic Terms and Conditions" and the Condition No. 1 to 4, 6 to 13, 15 to 18, 20 to 23, 25 and 28 of the Tender Document under the heading "Other Terms and Conditions"

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_

of the Tenderer / Bidder (Seal)

## ANNEXURE – II (iv)

### FINANCIAL QUOTE

#### FINANCIAL BID PER KILOMETER FOR HIRING THE VEHICLE FROM POINT TO POINT

Sr. No	Name of the Vehicle	Rate per Kilometre hiring the vehicle from point to point (Dropping only without the detention of vehicle (Rs.)	
		Non A.C.	A.C
1.	Toyota Innova (8 seaters)		
2.	Indigo (LS)/Dezire		
3.	Winger		
4.	Tempo Traveller		
5.	Bus (between 15-25seaters)		
6.	Bus (between 26-35seaters)		
7.	Bus (between 36-42 seaters)		
8.	Bus (between 43 and above)		

#### Conditions:-

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

- 1) Quoted Rates are inclusive of all taxes and service tax also.
- 2) Income Tax etc. wherever applicable can be deducted by the University before making the payment to the contractor.
- 3) Toll Tax charges, if paid, shall be reimbursed on the production of original receipts.
- 4) The Condition No. 1,2, 4 to 6 and 9 to 13 of the Tender Document under the heading "Basic Terms and Conditions" and the Condition No. 1 to 4, 6 to 13, 15 to 18, 20 to 23, 25 and 28 of the Tender Document under the heading "Other Terms and Conditions"

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_  
of the Tenderer / Bidder (Seal)

## ANNEXURE – II (v)

### FINANCIAL QUOTE

#### **FINANCIAL BID PER KILOMETER FOR HIRING THE VEHICLE ON LONG DISTANCE BEYOND 80 KM'S**

Sr. No	Name of the Vehicle	Rate per Kilometer inclusive of all Taxes (Rs.)		Night Halt Charges from 10:00 PM to 6:00 AM (For outstation / destination) (Rs.)
		Non A.C.	A.C	
1.	Toyota Innova (8 seaters)			
2.	Indigo (LS)/Dezire			
3.	Winger			
4.	Tempo Traveller			
5.	Bus (between 15-25seaters)			
6.	Bus (between 26-35seaters)			
7.	Bus (between 36-42 seaters)			
8.	Bus (between 43 and above)			

#### **Conditions:-**

I hereby agree to the following specific terms and conditions laid out by Central University of Himachal Pradesh, Dharamshala.

- 1) Quoted rates are inclusive of all taxes and service tax also.
- 2) Toll Tax, Barrier Charges, if paid, shall be re-imbursed on the production of original receipts.
- 3) Income Tax, if applicable can be deducted by the University from the bill.
- 4) The Condition No. 1,2, 4 to 6 and 9 to 13 of the Tender Document under the heading "Basic Terms and Conditions" and the Condition No. 1 to 4, 6 to 13, 15 to 18, 20 to 23, 25 and 28 of the Tender Document under the heading "Other Terms and Conditions"

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Authorised Signatory \_\_\_\_\_  
of the Tenderer / Bidder (Seal)

**Annexure-III**

**MODEL BANK GUARANTEE FORMAT FOR FURNISHING BID SECURITY (EMD)**

Whereas ..... (hereinafter called the “tenderer”) has submitted their offer dated.....for the supply of ..... (hereinafter called the “tender”) against the Purchaser’s tender enquiry No. ....  
.....KNOW ALL MEN by these presents that WE.....of .....having our registered office at..... are bound unto the Central University of Himachal Pradesh (herein after called the “University”) in the sum of .....for which payment will and truly to be made to the said University, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this..... day of .....20.....

**THE CONDITIONS OF THIS OBLIGATION ARE:**

- (1) If the tenderer withdraws or amends, impairs or derogates from the tender in any respect Within the period of validity of this tender.
- (2) If the tenderer having been notified of the acceptance of his tender by the University during the Period of its validity:-
  - a) If the tenderer fails to furnish the performance security for the due performance of the contract.
  - b) Fails or refuses to accept/execute the contract.

We undertake to pay the University up to the above amount upon receipt of its first written Demand, without the University having to substantiate its demand, provided that in its demand the University will note that the amount claimed by it is due to it owing the occurrence of one or both the two conditions, specifying the occurred condition or conditions. This guarantee will remain in force up to and including 45 days after the period of tender validity and any demand in respect thereof should reach the bank not later than the above date.

(Signature of the authorized officer of the bank)  
.....

(Name and designation of the officer)  
.....

Seal, name and address of the Bank and address of the Branch.