



**CENTRAL UNIVERSITY OF HIMACHAL PRADESH**  
[Established under the Central Universities Act 2009]  
PO Box: 21, Dharamshala, District Kangra - 176215 (HP)  
[www.cuhimachal.ac.in](http://www.cuhimachal.ac.in)


## **Department of English**

### **Online Document Verification**

**13 November 2020**

A meeting of the faculty members of the Department of English took place on the Google Meet platform on 13 November 2020 at 10.30 am. The Department Council, after consultation with the CoE office, took the following decisions:

1. The newly registered candidates **need not come in person** for document verification on 20<sup>th</sup> November 2020.
2. Now document verification will be done through **the online mode**, a link for the same will be sent on the registered email accounts of the students one day prior to the day of document verification.
3. The **production of the final year mark sheet is mandatory**. In case a student has not got the final year certificate, her/his admission shall not be considered. In such a case, a student may request the concerned university to issue a provisional certificate or the confidential result.
4. If a student does not have any other certificate (like Migration and Character Certificate), a maximum of fifteen days time will be given after 20<sup>th</sup> November to produce the same.
5. Students need to give in writing (a Self-Declaration format given with this notice) that the documents being submitted are genuine and original, and hence any discrepancy detected at later stage will be subject to cancellation of the admission.
6. Students are directed to send the self-attested copies of their certificates at both the following email addresses : [neelargopal@gmail.com](mailto:neelargopal@gmail.com) and [sureshkumari731@gmail.com](mailto:sureshkumari731@gmail.com)
  - i. Mark sheets of Matriculation and 10+2 and Graduation.
  - ii. Category Certificate if applicable (OBC certificate should have not been issued later than six months).
  - iii. Kashmiri Migrant Certificate, if applicable.
  - iv. Persons with Disabilities Certificate, if applicable.(b) Original Documents to be submitted:
  - i. Migration Certificate
  - ii. Character Certificate
  - iii. Self-declaration by student for intervening period/ over a gap of three years, if applicable
  - iv. Employer's no objection certificate, if applicable.
  - v. Two Passport size photographs.

  
The Head  
Department of English

# Self-Declaration

I-----S/O, D/O -----hereby undertake that I have submitted the original and genuine certificates. In case any discrepancy is spotted at a later stage, my admission may be cancelled by the Department.

I will also submit the following certificates within fifteen days, i.e., by 5 December 2020:

- 1.
- 2.
- 3.
- 4.

**Date:**

**Signature**

**Place:**