



Meeting Notified

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Meeting on IQAC and its data collection for annual submission of IQAR and status on action taken report

9 messages

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Dear All,

I hope every one is fine with his/ her family under this pandemic situation. Since long due to lock down we have not been able to reach each other for discussion on IQAC data and its supply to the IQAC cell. As we understand that it is mandatory to submit annual IAQR of the IQAC, after the first cycle of NAAC accreditation. Although in the last four years since 2017 not a single IQAR report had been submitted by the university but for entering into the next cycle of accreditation it is mandatory that we should submit this IAQR annually. On this i needs to discuss various issues an problems being faced by coordinators and Dean with HVC due to sudden transfer/ dislocation of staff without any time being given to them for handing over the charge, the coordinator and Dean's are facing difficulties in getting the data from the concerned DEO (Outsourced staff). As in most of the departments these staff are not trained enough in this activity or departmental affairs and i had received some complaints in this regards which have also been communicated to HVC by the concerned.

It is to share that still numbers of departments have not been able to share even their category-1 data and after that numbers of tables have been sent for filling from departmental side but except one or two departments none others have submitted the data. The problem lies in data collection and compilation. The basic idea of getting these data is to improve the quality in preparing different documents which had to be submitted to NAAC. Since now 70 % of the score is dependent on data submission and 30 % based on the visit after due physicals verification.

During the category-1 data preparation, i had suggested number of measure for improving their documents and some departments have been able to do to some extent but these repeated meeting will help us to improve our documents which we will have from now onward.

The non availability of regular trained staff of Assistant level is a major concern in the compilation of any report to be submitted to NAAC, which HVC has to address, although i had requested number of times on the importance of the matter.

I propose to hold a IQAC meeting on 7th June 2021 on Monday at 3 PM and HVC has given his consent for the same time. During this meeting following agenda will be discussed to improve the Internal quality of various activities of the university as per lines of the NAAC for Higher Education Institutions.

1. Action taken reports on the IQAC minutes submitted to University higher authorities dt 26.10.2012 and 1.10.2020 for improving the quality of academics and administrative activities.
2. To aware different DEO's and coordinators for the importance for submission of timely data to IQAC cell by the respective Deans please.
3. Action taken on AAA draft submitted to the University for its implementation as AAA must be conducted every years and its reports should be submitted to NAAC annually as per guidelines.
4. Can we have AAA internal and external without EC approval for which consent could be taken when EC will be conducted if yes then the IQAC cell can circulate the Performa for AAA audit to both Academic and administrative units.
5. Appointment of Assistant level staff under IQAC cell