

Central University of Himachal Pradesh

Confidential



**Minutes
Of
29th Meeting of the Finance Committee
Held on 02.11.2020 at 11:00 AM**

Dharamshala, District Kangra, Himachal Pradesh - 176215

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Minutes of 29th Meeting of the Finance Committee Held on 02.11.2020 at 11:00 AM onwards

The 29th Meeting of the Finance Committee was held on 02.11.2020 at 11:00 AM onwards:-

The following members were present in meeting:-

- | | |
|---|-------------------|
| 1. Professor Kuldeep Chand Agnihotri
Vice Chancellor | Chairman |
| 2. Professor S. K. Garg
Nominee of the Executive Council | Member |
| 3. Sh. Rai Singh Thakur
Nominee of the Executive Council | Member |
| 4. Dr. Hari Singh
Nominee of the Executive Council | Member |
| 5. Sh. Rakesh Sharma
Nominee of University Court | Member |
| 6. Dr. Jitendra K. Tripathi
Joint Secretary, UGC | Ex-Officio Member |
| 7. Sh. Ravi Shankar
Under Secretary, MHRD
Nominee of Joint Secretary (CU), MHRD | Ex-Officio Member |
| 8. Sh. Narinder Kumar
Finance Officer | Secretary |

Dr. Jitendra K. Tripathi, Joint Secretary, University Grants Commission, New Delhi, Prof. S.K. Garg and Dr. Hari Singh, Members of FC attend the meeting through Google Suite/video conferencing.

At the outset, the Hon'ble Vice-Chancellor informed the members about the shocked and saddened news of sudden demise of Dr. Sanjiv Sharma, Registrar, CUHP on 29.10.2020. His untimely and unfortunate death left a vacuum which cannot be filled up in future. Two minutes silence was absorbed and resolved to convey a condolence message with a prayer to the almighty to grant peace to the

departed pious soul and deepest sympathises to the bereaved family. Thereafter, the Hon'ble Vice-Chancellor extended a warm welcome to the members and thanked them for sparing their valuable time to attend the meeting. The Hon'ble Vice-Chancellor apprised the members about the Agenda Items tabled for discussion. After brief general discussion, each item were taken up/discussed in detail. The item wise details of discussion held and decision taken are as under:-

Item No. 29.1: Confirmation of the minutes of the 28th Meeting of the Finance Committee held on 10-08-2020 (Annexure-29.1)

The minutes of the 28th Meeting of the Finance Committee held on 10.08.2020 are placed at Annexure 29.01 for the kind perusal and confirmation of the Hon'ble Members.

With reference to the minutes circulated vide e-mail dated 10.08.2020 the MOE vide letter No. F. No. 9-3/2018-IFD.pt dated 11.08.2020 informed as under:-

"The minutes have been perused and our comments in respect of agenda item No. 28.5 and 28.11 sent vide letter of even No. dated 7th August, 2020 are re-iterated."

"It Is requested that these comments may be suitably incorporated in the minutes and revised minutes may be issued."

The Comments of the Ministry of Education (IFD) received vide e-mail dated 07.08.2020 are as under:-

Item No. 28.5

"The matter may be decided by the Central University of Himachal Pradesh (CU-HP). Strictly as per the advice and approval received from the Department of Expenditure, Ministry of Finance. It is for the CU-HP to critically examine and satisfy themselves that the conditions / stipulations laid down by the Department of Expenditure, Ministry of Finance in respect of the specific and identified employees are fully complied with and that the benefits are extended to only those entitled employees who fully satisfy the prescribed eligibility criteria as laid down by the Department of Expenditure, Ministry of Finance and conveyed to the CU-HP by the MHRD.

It is also emphasized here that the calculation of the quantum of pension and Pensionary benefits to the individual eligible and entitled employee should be done strictly as per the relevant applicable Government of India Rules and this is the sole responsibility of the CU-HP and FC is not the body to calculate and decide the quantum of Pensionary benefits to the eligible employee."

Item No. 28.11

Central Universities (CUs) are fully funded by the Central Government and MHRD releases sufficient funds regularly and timely, through Block Grants, to UGC for CUs, to fully meet their bonafide expenditure.

The Ministry of Education was informed vide letter No. Bud.5-3(28th)/CUHP/2010/923-924 dated 04.09.2020 that the matter will be placed before the Finance Committee at the time of confirmation of draft minutes.

Comments of Ministry of Education (CU Bureau) on Agenda Item 29.1 received vide letter F. No. 54-4/2020-CU.III dated 27.10.2020 through email dated 27.10.2020, quote "Minutes of the last meeting may be



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discussed and decided subject to their compliance with Government of India rules, regulations, etc."

Comments of Ministry of Education (IFD) on Agenda Item 29.1 received vide letter No. F. No.9-3/2018-IFD.pt dated 27.10.2020 through email dated 27.10.2020, quote "Our comments sent vide letter No. 9-3/2018-IFD.pt dated 11.08.2020 are re-iterated.

2. Subject to above and subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India Instructions and guidelines including those issued by the Central Vigilance Commission; the minutes may be confirmed."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 29.1 received vide letter No. 29-6/2017 (CU) dated 02.11.2020 through email dated 02.11.2020 quote "Subject to strict compliance to the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, the minutes may be confirmed.

The observations of the CU Bureau and IFD of MHRD, if any, may also be considered while confirming the minutes and the ATR".

The Comments received from Ministry of Education (IFD), CU (Bureau) and UGC, New Delhi noted for compliance.

The Members perused the comments received from the Ministry of Education (IFD), Ministry of Education (CU Bureau) and University Grants Commission through e-mail dated 07.08.2020 (against item No. 28.5 and 28.11), 27.10.2020 and 02.11.2020 respectively and deliberated upon in detail. The members were unanimous in view that the decision taken/recoded in the minutes of 28th meeting circulated vide letter 10.08.2020 are in consonance with the Govt. of India Rules/UGC Guidelines/Instructions and accordingly the Pensionary benefits have been released in order to ensure the compliance of orders of Hon'ble High Court of Himachal Pradesh. So far as the statutory provisions regarding portability of Old Pension Scheme is concerned, the same is not required as the said Scheme is applicable by name to identified (Ten) employees only. However, the comments of Ministry of Education (IFD) (Item No. 28.5 and 28.11) received vide e-mail dated 07.08.2020 noted for future compliance and shall be considered as a forming part of the proceedings of the 28th meeting of Finance Committee.

Based on above recommendations the minutes were confirmed and recommend for the approval of Executive Council.

Item No. 29.2: Action Taken Report about on the decisions of the 28th Meeting of the Finance Committee held on 10.08.2020 (Annexure-29.2).

The report of action taken on the decisions of the 28th Meeting

of the Finance Committee held on 10.08.2020 is placed before the Committee as per Annexure- 29.2 for kind perusal and confirmation of the Hon'ble members.

Comments of Ministry of Education, CU (Bureau) on Agenda Item 29.2 received vide letter F. No. 54-4/2020-CU.III dated 27.10.2020 through email dated 27.10.2020, quote "May be considered."

Comments of Ministry of Education (IFD) on Agenda Item 29.2 received vide letter No. F. No.9-3/2018-IFD.pt dated 27.10.2020 through email dated 27.10.2020, quote "As above."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 29.2 received vide letter No. 29-6/2017 (CU) dated 02.11.2020 through email dated 02.11.2020 quote "As above."

The Comments received from Ministry of Education (IFD), CU (Bureau) and UGC, New Delhi noted for compliance.

The action taken report on the decision of the 28th Meeting of the Finance Committee noted, approved and recommended for ratification of Executive Council.

Item No. 29.3: To place before the Finance Committee the Payments of Online Meetings/Viva-Voce/Classes etc. to Members/Faculty Members/Guest Faculty/Resource Person.

The Finance Committee is informed that the regular in campus classes could not be conducted due to unprecedented situations caused by COVID-19. Resultantly faculties were permitted to work from home and online classes, meetings and conferences were conducted with the assistance of external expert/members and the remuneration has been paid as per fixed norms. Likewise the various statutory/essential on-line meetings were convened and the members of various committees like FC, EC etc. have been paid the sitting fee fixed for such meetings as per norms.

Comments of Ministry of Education, CU (Bureau) on Agenda Item 29.3 received vide letter F. No. 54-4/2020-CU.III dated 27.10.2020 through email dated 27.10.2020, quote "May be considered in accordance with UGC guidelines."

Comments of Ministry of Education (IFD) on Agenda Item 29.3 received vide letter No. F. No.9-3/2018-IFD.pt dated 27.10.2020 through email dated 27.10.2020, quote "May be ratified."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 29.3 received vide letter No. 29-6/2017 (CU) dated 02.11.2020 through email dated 02.11.2020 quote "A detailed proposal may be send to UGC for consideration and approval".



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The Comments received from Ministry of Education (IFD), CU (Bureau) and UGC, New Delhi noted for compliance.

The Finance Committee considered and recommended the proposal for approval of Executive Council.

Item No. 29.4

The Finance Committee is informed that a letter No. F. No. 13-74/2020-CU-cdn dated 27th August, 2020 received from Ministry of Education vide which it has been directed to include the following items invariably in every Finance Committee Meeting:-

1. Annual Account Report for discussion.
2. Completion of Audit paras observations.
3. Utilization of Funds received under OH-35 during the last three years.
4. Progress of HEFA Projects and other normal works.
5. Progress of computerization of accounting of financial matters.

The status report in respect of above sated items is as under:-

1. Annual Account Report for discussion: - The Annual Account Report on the accounts for the financial year 2018-19 annexed as **Annexure 29.4 (1)** for discussion please. The observations/suggestions made by the audit have been kept in view while finalized the accounts for the financial year 2019-20.

2. Completion of Audit paras observations: - A Standing Audit Committee to review the progress of settlement of audit paras has been constituted vide letter No. 1-6/CUHP/GA/2010/Vol.-IX/3040-46 dated 10.07.2018. The first meeting of said committee was convened on 13.10.2020 at 11:00 AM onwards under the Chairmanship of Hon'ble Vice-Chancellor of CUHP. The proceeding of the said meeting are annexed herewith as **Annexure 29.4 (2)** for discussion please.

3. Utilization of Funds received under OH-35 during the last three years: - The details of funds received under OH-35 is as under:-

Rs. in Lakhs

Sr. No.	Year	Opening Balance	Funds Received	Fund Utilized			Unspent Balance
				Account Head	Exp.	Total Exp.	
1.	2017-18	3056.91	0.00	Campus Development	0.00	87.02	2969.89
				Book & Journals	34.50		
				Equipment/lab.	27.16		
				Other Infr. Furniture Computer etc.	25.36		
2.	2018-19	2969.89	600.00	Campus Development	0.00	160.36	3409.53
				Book & Journals	9.91		
				Equipment/lab.	5.92		

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				Other Infr. Furniture Computer etc.	144.53		
3.	2019-20	3409.53	300.00	Campus Development	0.00	38.66	3670.87
				Book & Journals	19.31		
				Equipment/lab.	16.21		
				Other Infr. Furniture Computer etc.	3.14		

4. Progress of HEFA Projects and other normal works: - HEFA projects in CUHP yet to be implemented.

5. Progress of computerization of accounting of financial matters:-

- I. The fee is being collected through on-line mode.
- II. Tally software is being utilized for accounting purpose.
- III. The payment under OH-31, OH35 and OH 36 are being released through PFMS.
- IV. New Treasury Single Account (TSA) transaction system have been introduced vide letter No. F.9-1/2020 (CU) dated 10.08.2020. The CUHP has completed the procedural formalities and further action shall be taken as per instructions/guidelines from the implementing agency.
- V. Samarth portal is in progress.

Comments of Ministry of Education, CU (Bureau) on Agenda Item 29.4 received vide letter F. No. 54-4/2020-CU.III dated 27.10.2020 through email dated 27.10.2020, quote "Directions of the Ministry may be adhered and all the items mentioned in the letter may be considered in every FC meeting."

Comments of Ministry of Education, (IFD) on Agenda Item 29.4 received vide letter No. F. No.9-3/2018-IFD.pt dated 27.10.2020 through email dated 27.10.2020, quote "

- I. Observations of audit contained in the SAR for the year 2018-19 may be complied with, at the earliest.
- I. Each Para may be discussed in detail. Pending Audit Paras may be settled as per GOI rules, in consultations with the office of DGACE.
- II. May be noted, in the light of UGC/Government of India norms.
- III. May be noted.
- IV. May be noted."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 29.4 received vide letter No. 29-6/2017 (CU) dated 02.11.2020 through email dated 02.11.2020 quote "The Finance Committee may be discussed in details".

The Comments received from Ministry of Education (IFD), CU (Bureau) and UGC, New Delhi noted for compliance.

The Finance Committee deliberated upon each point and recommended as under :-

1. Annual Account Report for discussion:-

The Joint Secretary (CU), University Grants Commission express the

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serious concern about the audit observations regarding internal control and internal audit system which needs to be strengthened to streamline the accounting procedure.

2. Completion of Audit paras observations:-

The Joint Secretary (CU), University Grants Commission advised to ensure the speedy disposal/settlement of all pending audit paras. It was specifically emphasized that some of the audit paras appeared in the audit and inspection report 2018-19 are serious in nature and require immediate necessary action. Therefore, the following steps may be taken on priority:-

- I. Internal control/audit system may be strengthened by requisitioned the services of Internal Audit Officer on deputation without further loss of time.
- II. Physical verification of store may be conducted on year to year basis.
- III. A committee may be constituted for this purpose under the Chairmanship of senior most Professor of CUHP and Deputy Registrar/Assistant Registrar should be incorporated as its member.
- IV. Steps may be taken to settle the outstanding advances and compliance be reported in next meeting.

In response to the suggestions/deliberations as stated above, the chairman Finance Committee apprised the members that a standing audit committee has already been constituted vide letter dated 10.07.2018 and the first meeting of said committee was convened on 13.10.2020 wherein a detailed deliberations was held with regard to each pending audit paras. Replies are being got prepared and will be shown to the Audit Party either at the time of next visit to this office or by deputing the Finance Officer to the office of CAG, Chandigarh.

3. Utilization of Funds received under OH-35 during the last three years:-

The members perused the detailed of funds received and utilization thereof. The members were informed that the time limit fixed by the UGC to spend the allocated funds for the financial year 2019-20 stand elapsed on 31.10.2020 and thus the funds could not be utilized fully. Preferably the CUHP will ensure the utilization of funds in case the time limit is extended at least upto 31.12.2020 for which a request has already been sent to the UGC, New Delhi. The Joint Secretary (CU), UGC assured to take appropriate decision in this regard.

4. Progress of HEFA Projects and other normal works :-

The members were informed that the HEFA project could not be implemented in CUHP so far.

5. Progress of computerization of accounting of financial

matters:-

The issue regarding computerization of accounts and administration was discussed in detail and the Joint Secretary (CU), UGC advised to computerized the accounts and administration in a time bound manner. This has become essential with a view to ensure the timely submission of all information's/data required to submit to the UGC/MHRD vis a vis to makeup the shortage of manpower. The implementation of Samarth portal may be ensured and training to all officers/officials may be imparted to ensure the smooth implementation of the said portal.

Recommended for approval of Executive Council.

Item No. 29.5

To place before the Finance Committee the information regarding Grants-in-Aid released by the UGC, New Delhi under Recurring-31, Capital-35 and Salary-36 components for the year 2020-21 (Annexure - 29.5).

As per letters received from UGC, the UGC has approved and released the Grant-in-aid under Recurring (31), Capital-35 and Salary(36) components for the year 2020-21 upto 16.10.2020 as per detail given below:-

Sr. No.	Head of Accounts	B.E. Allocation for 2020-21	Rs. In Lakhs
			Grant Released upto 16.10.2020
1.	Recurring-31	Yet to be finalized	717.09
2.	Capital -35	450.00	225.00
3.	Salary-36	Yet to be finalized	1071.82

Comments of Ministry of Education, CU (Bureau) on Agenda Item 29.5 received vide letter F. No. 54-4/2020-CU.III dated 27.10.2020 through email dated 27.10.2020, quote "May be discussed."

Comments of Ministry of Education (IFD) on Agenda Item 29.5 received vide letter No. F. No.9-3/2018-IFD.pt dated 27.10.2020 through email dated 27.10.2020, quote "May be noted."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 29.5 received vide letter No. 29-6/2017 (CU) dated 02.11.2020 through email dated 02.11.2020 quote "The Finance Committee may be discussed in details".

The Comments received from Ministry of Education (IFD), CU (Bureau) and UGC, New Delhi noted for compliance.

The Finance Committee were informed by the Hon'ble Chairman that the CUHP has received a sum of Rs. 1071.82 Lacs so far during current financial year as compared to the actual expenditure of Rs. 1149.49 Lacs under Salary Component Code-36. The deficit of first quarter of current financial year has been met within the overall funds available with CUHP.

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Recommended for approval of Executive Council.

Item No. 29.6

To place before the Finance Committee Research Projects received by the University from different funding agencies after the last meeting of the Finance Committee.

The detail of Research Projects sanctioned by the different funding agencies are as under:-

Sr. No.	Title of Project	Funding Agency	Duration	Sanctioned Financial Outlay (Rs.)
1.	Research Project entitled "Revival Of Springs: A Sustainable Approach For Future Water Security In The Salol Region Of Kangra District, H.P." (Dr. Anurag Linda & Dr. Dilbag Singh) sanctioned vide letter No. STC/F(8)-6/2019(R&D 2019-20)-375 dated 24.06.2020	Himachal Pradesh Council For Science, Technology & Environment (HIMCOSTE)	02 Years	7,50,000.00
2.	Research Project entitled "Gravitational Imprisonment: Trapped Surfaces in Gravitational Collapse"(Dr. Ayan Chatterjee) sanctioned vide letter No. MTR/2019/000916 dated 11.02.2016	Science & Engineering Research Board (SERB)	03 Years	6,60,000.00
3.	Research Project entitled "संचार की भारतीय अवधारणा (अभिनवगुप्त के विशेष परिप्रेक्ष्य में एक अध्ययन भूमिका)"(Dr. Jay Prakash Singh) sanctioned vide letter No. 4-11/ 18-19 /P&R/ICPR dated 02.05.2019	Indian Council Of Philosophical Research (ICPR)	02 Years	2,00,000.00

Comments of Ministry of Education CU (Bureau) on Agenda Item 29.6 received vide letter F. No. 54-4/2020-CU.III dated 27.10.2020 through email dated 27.10.2020, quote "May be discussed."

Comments of Ministry of Education (IFD) on Agenda Item 29.6 received vide letter No. F. No.9-3/2018-IFD.pt dated 27.10.2020 through email dated 27.10.2020, quote "May be noted."

Comments of UGC, New Delhi on Agenda Item on Agenda Item 29.6 received vide letter No. 29-6/2017 (CU) dated 02.11.2020 through email dated 02.11.2020 quote "The expenditure will be regulated as per the funding agency, subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission".

The Comments received from Ministry of Education (IFD), CU (Bureau)

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and UGC, New Delhi noted for compliance.


The Finance Committee considered the proposal and advised that the funds provided by the different doner agencies should be utilized in a time bound manner. A separate Project Cell be constituted, if need be and recommended for the approval of Executive Council.


Any other item with the permission of the Chair.


Comments of MOE (IFD) received vide letter No. F. No.9-3/2018-IFD.pt dated 27.10.2020 through email dated 27.10.2020, quote "To the extent possible, Table Agenda may be avoided"

The meeting ended with a vote of Thanks of the Chair.


(Narinder Kumar)
Finance Officer & Secretary


(Rai Singh Thakur)
Member


(Rakesh Sharma)
Member


(Ravi Shankar)
Ex-Officio Member
(Nominee of Ministry of Education)

Confirmed


Professor Kuldeep Chand Agnihotri
Vice Chancellor - Chairman