

# Central University of Himachal Pradesh

**Confidential**



**Minutes  
of  
38<sup>th</sup> Meeting of the Finance Committee  
Held on 27.07.2023 at 12:30 PM**

**Dharamshala, District Kangra, Himachal Pradesh - 176215**

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## Minutes of 38<sup>th</sup> Meeting of the Finance Committee

Held on 27.07.2023 at 12:30 PM onwards

The 38<sup>th</sup> Meeting of the Finance Committee was held on 27.07.2023 at 12:30 PM onwards.  
The following members were present in meeting: -

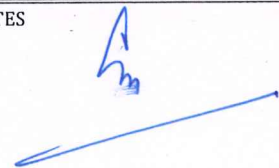
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| 1. Professor Sat Prakash Bansal<br>Vice- Chancellor  | Chairman             |
| 2. Prof. Kulbhushan Chandel<br>Nominee of the Court  | Member               |
| 3. Prof. Nagesh Thakur<br>Nominee of the Executive Council   | Member               |
| 4. Sh. Gian Chand Raita<br>Nominee of the Executive Council  | Member               |
| 5. Dr. Deen Dayal Verma<br>Nominee of the Executive Council  | Member               |
| 6. Sh. Mukesh Kumar<br>Deputy Secretary (IFD)<br>Ministry of Education<br>(Nominee of Jt. Secretary & FA, MoE)     | Ex-Officio Member    |
| 7. Sh. C.P. Ratnakaran<br>Under Secretary (CU-III) Ministry of Education<br>(Nominee of Jt. Secretary (CU&L), MoE) | Ex-Officio Member    |
| 8. Dr. Mriganka Sekhar Sarma<br>Deputy Secretary, UGC<br>(Nominee of Jt. Secretary (CU), UGC)                      | Ex-Officio Member    |
| 9. Prof. (Dr.) Vishal Sood,<br>Registrar, Central University of Himachal Pradesh                                   | Special Invitee      |
| 10. Sh. Narinder Kumar<br>Finance Officer, CUHP  | Ex-Officio Secretary |

Sh. Mukesh Kumar, Director (IFD), Ministry of Education; Sh. C.P. Ratnakaran, Under Secretary (CU-III), MoE, Dr. Mriganka Sekhar Sarma, Deputy Secretary (CU), UGC, New Delhi, Prof.(Dr.) Kulbhushan Chandel, (nominee of the University Court) and Prof.(Dr.) Vishal Sood, Registrar, CUHP attended the meeting through Google Meet/video conferencing (Google Meet link <https://meet.google.com/ytmr-ospr-mci>).

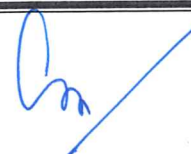
The Hon'ble Vice-Chancellor welcomed the members present offline and online mode. Thereafter, the Hon'ble Vice-Chancellor apprised the members that the NAAC Peer Team has recently visited the Central University of Himachal Pradesh between 3<sup>rd</sup> to 5<sup>th</sup> July, 2023 and the University has been accredited with A+ Grade with 3.42 CGPA. All the members congratulated the Hon'ble Vice-Chancellor for this achievement and efforts made by his team. Thereafter, the Hon'ble Vice-Chancellor directed the Finance Officer-cum-Member Secretary to present the Agenda Items. The item-wise details of discussion held and decisions taken are as under: -

**ITEMS FOR CONSIDERATION/RATIFICATION AND APPROVAL:**

<p><b>Item No. 38.1:</b></p>	<p><b>Confirmation of the minutes of the 37<sup>th</sup> Meeting of the Finance Committee held on 27.03.2023 (Annexure – 38.1)</b></p> <p>The minutes of the 37<sup>th</sup> Meeting of the Finance Committee held on 27.03.2023 are placed at <b>Annexure 38.1</b> for kind perusal and confirmation of the Hon'ble Members.</p> <p><u><i>Comments of Ministry of Education (IFD) on Agenda Item 38.1 received vide letter No. F. No. 9-3/2018-IFD.Pt dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023, quote "Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India's instructions and guidelines including those issued by Central Vigilance Commission; the minutes may be confirmed".</i></u></p> <p><u><i>Comments of Ministry of Education (CU Bureau) on Agenda Item 38.1 received vide letter No. F. No. 54-2/2023-CU.III dated 27<sup>th</sup> July, 2023 through email dated 27<sup>th</sup> July, 2023, quote "Minutes of the last meeting may be discussed and decided subject to their compliance with Government of India rules, regulations, etc."</i></u></p> <p><u><i>Comments of UGC, New Delhi on Agenda Item on Agenda Item 38.1 received vide letter No. 29-6/2017(CU) dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023 quote "The minutes may be confirmed, subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. fo India instructions and guidelines including those issued by the Central Vigilance Commission.</i></u></p> <p><u><i>The observations of IFD &amp; CU –Bureau of Ministry of Education, if any, may also be considered while confirming minutes and ATR".</i></u></p> <p><b><u>The Observations of MOE (IFD), MOE (CU Bureau) &amp; UGC noted and the minutes were confirmed.</u></b></p>
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<p><b>Item No. 38.2:</b></p>	<p><b>Action Taken Report on the decisions of the 37<sup>th</sup> Meeting of the Finance Committee held on 27.03.2023 (Annexure-38.2).</b></p> <p>The report of action taken on the decisions of the 37<sup>th</sup> Meeting of the Finance Committee held on 27.03.2023 is placed before the Committee as per <b>Annexure-38.2</b> for kind perusal and confirmation of the Hon'ble members.</p> <p><u><i>Comments of Ministry of Education (IFD) on Agenda Item 38.2 received vide letter No. F. No. 9-3/2018-IFD.Pt dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023, quote "subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by Central Vigilance Commission; the action taken may be noted".</i></u></p> <p><u><i>Comments of Ministry of Education (CU Bureau) on Agenda Item 38.2 received vide letter F. No. 54-2/2023-CU.III dated 27<sup>th</sup> July, 2023 through email dated 27<sup>th</sup> July, 2023, quote "May be discussed".</i></u></p> <p><u><i>Comments of UGC, New Delhi on Agenda Item on Agenda Item 38.2 received vide letter No. 29-6/2017(CU) dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023 quote "The minutes may be confirmed, subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. fo India instructions and guidelines including those issued by the Central Vigilance Commission.</i></u></p> <p><u><i>The observations of IFD &amp; CU -Bureau of Ministry of Education, if any, may also be considered while confirming minutes and ATR".</i></u></p> <p><b><u>During discussion on Action Taken Report vide item No. 37.6, the members (IFD) apprised the committee that the condemned vehicle can be auctioned at a scrap value with reference to circular issued by the Ministry of Road Transport and Highways. The CUHP may initiate further action in the matter accordingly.</u></b></p> <p><b><u>The action taken report on the decisions of the 37<sup>th</sup> Meeting of the Finance Committee noted &amp; approved.</u></b></p>
<p><b>Item No. 38.3</b></p>	<p><b>To place before the Finance Committee the Annual Accounts for the year 2022-23 (Annexure-38.3).</b></p> <p>The Annual Accounts for the year 2022-23 have been prepared as per provisions of Statutes 7(7)(c). The Annual Accounts so prepared are required to be laid before the Finance Committee for consideration and comments in terms of Statues 17(7).</p> <p>As per the instructions issued in this regard by the Ministry of Education, Govt. of India, vide their D.O. letter No. F.19-18/2003-IFD dated 23.05.2008, the annual accounts was required to be sent to the audit authorities for commencement of audit before 30<sup>th</sup> June.</p> <p>Keeping in view the time schedule the Annual Accounts for the Financial Year 2022-23 was submitted to Office of The Director General of Audit (Central), Chandigarh (U.T.) with the approval of the Hon'ble Vice-Chancellor as per provision contained in</p>



Central University Act, 2009 under clause 11(3) reads as under:

*"The Vice-Chancellor may, if he is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of the University by or under this Act and shall report to such authority at its next meeting the action taken by him on such matter; Provided that if the authority concerned is of the opinion that such Action ought not to have been taken, it may refer the matter to the Visitor whose decision thereon shall be final; Provided further that any person in the service of the University who is aggrieved by the action taken by the Vice-Chancellor under this sub-section shall have the right to represent against such action to the Executive Council within three months from the date on which decision on such action is communicated to him and thereupon the Executive Council may confirm, modify or reverse the action taken by the Vice-Chancellor."*

The Certification Audit of the Annual Accounts for the Financial Year 2022-23 was conducted by the Office of The Director General of Audit (Central), Chandigarh (U.T.) w.e.f. 05.07.2023 to 14.07.2023. The Separate Audit Report is still awaited.

In view of the above, the Annual Accounts for the Financial Year 2022-23 and decision of the Hon'ble Vice-Chancellor of CUHP is placed before the Finance Committee for approval/ratification please.

*Comments of Ministry of Education (IFD) on Agenda Item 38.3 received vide letter No. F. No. 9-3/2018-IFD.Pt dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023, quote "It may be mentioned that the instructions issued in this regard by MoE vide D.O. No. F.19-18/2003-IFD dated 23.05.2008 need to be strictly adhered to.*

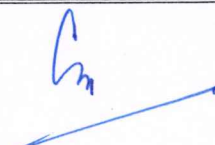
*It may also be mentioned that Clause 11(3) of the University Act, 2009 pertains to activities of the University and not those mandated by the Government of India and applicable to all Government Departments/Institutions.*

*Subject to the condition that the preparation and presentation of Annual Accounts for the year 2022-23 are strictly as per the Revised Formats of Accounts for CEIs and instructions/guidelines which were issued vide MoE's letter No. 29-4/2012-IFD dated 17.04.2015, these accounts may be recommended for approval. Further, University should ensure that interest earned on the Government Grant is deposited back to the Government Account."*

*Comments of Ministry of Education (CU Bureau) on Agenda Item 38.3 received vide letter F. No. 54-2/2023-CU.III dated 27<sup>th</sup> July, 2023 through email dated 27<sup>th</sup> July, 2023, quote "The Annual Accounts may be considered in accordance with the extant GoI Rules. Accounts may be prepared as per the Revised Format of Accounts for CEIs".*

*Comments of UGC, New Delhi on Agenda Item on Agenda Item 38.3 received vide letter No. 29-6/2017(CU) dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023 quote "The Annual Accounts for the year 2022-23 may be considered, subject to the condition that the preparation and presentation of Annual Accounts for the year 2022-23 are strictly as per the Revised Formats of Accounts for CEIs and instructions/guidelines which were issued vide MHRD's letter No. 29-4/2012-IFD dated 17.04.2015".*

	<p><u>The Finance Committee discussed the matter in detail and during discussion Sh. Mukesh Kumar, Deputy Secretary (IFD), MoE advised that provisions under Clause 11(3) of Central Universities Act should be exercised in exceptional circumstances only and efforts be made to place the Annual Accounts initially before the Finance Committee for its consideration and approval and after due approval the same shall be submitted to the CAG for Certification.</u></p> <p><u>The Finance Committee ratified/approved the Annual Accounts for the Financial Year 2022-23 and recommended for approval of the Executive Council.</u></p>																
Item No. 38.4	<p>To place before the Finance Committee the information regarding Grants-in-Aid released by the UGC, New Delhi under Recurring-31, Capital-35 and Salary-36 components for the year 2023-24.</p> <p>The UGC has released the Grant-in-aid under Recurring (31), Capital-35 and Salary (36) components for the year 2023-24 up to 30.06.2023 as per detail given below: -</p> <p style="text-align: right;">(Rupees in Lakhs)</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 10%;">Sr. No.</th> <th style="width: 30%;">Head of Accounts</th> <th style="width: 20%;">B.E. Allocation for 2023-24</th> <th style="width: 40%;">Grant Released by UGC for 2023-24</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td>Recurring-31</td> <td style="text-align: right;">1981.50</td> <td style="text-align: right;">528.21</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>Capital -35</td> <td style="text-align: right;">400.00</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Salary-36</td> <td style="text-align: right;">4151.80</td> <td style="text-align: right;">1055.24</td> </tr> </tbody> </table> <p><u>Comments of Ministry of Education (IFD) on Agenda Item 38.4 received vide letter No. F. No. 9-3/2018-IFD.Pt dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023, quote "May be noted".</u></p> <p><u>Comments of Ministry of Education (CU Bureau) on Agenda Item 38.4 received vide letter F. No. 54-2/2023-CU.III dated 27<sup>th</sup> July, 2023 through email dated 27<sup>th</sup> July, 2023 "May be discussed".</u></p> <p><u>Comments of UGC, New Delhi on Agenda Item on Agenda Item 38.4 received vide letter F. No. 29-6/2017(CU) dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023 "May be noted".</u></p> <p><u>The Finance Committee was apprised that the CPWD has raised a demand of Rs. 52.00 Crores under Capital component Code-35 to ensure the uninterrupted construction activities at Dehra complex. The members deliberated upon the issue and it was agreed upon by the Ministry of Education to release the pending grant for two quarters i.e. Rs. 50.00 Crores on priority.</u></p> <p><u>The Finance Committee noted the Grants released by the University Grants Commission for the Current Financial Year.</u></p>	Sr. No.	Head of Accounts	B.E. Allocation for 2023-24	Grant Released by UGC for 2023-24	1.	Recurring-31	1981.50	528.21	2.	Capital -35	400.00	100.00	3.	Salary-36	4151.80	1055.24
Sr. No.	Head of Accounts	B.E. Allocation for 2023-24	Grant Released by UGC for 2023-24														
1.	Recurring-31	1981.50	528.21														
2.	Capital -35	400.00	100.00														
3.	Salary-36	4151.80	1055.24														
Item No. 38.5	<p>To place before the Finance Committee Research Projects received by the University from various funding agencies since last meeting of the Finance Committee.</p> <p>The detail of Research Projects sanctioned by the different funding agencies are as under: -</p>																



Sr. No.	Title of Project	Funding Agency	Duration	Sanctioned Financial Outlay (Rs.)
1.	<b>Developing a Sustainable Framework for Institutional Repositories in Universities sanctioned vide Letter No. 02/96/GN/ 2022-23/ICSSR/RP/MJ/Gen Dated 24.03.2023 (Dr. Dimple Patel, Associate Professor)</b>	ICSSR	02 Year	15,00,000.00
2.	<b>Exploration on Tourist Experience and Satisfaction: A Roadmap to Sustainable Tourism Development in Himachal Pradesh sanctioned vide Letter No. 02/109/2022-23/ICSSR/RP/ MJ/Gen Dated 21.02.2023 (Dr. Ashish Nag, Associate Professor)</b>	ICSSR	02 Year	11,50,000.00
3.	<b>Site Characterisation Using Astronomical Observation for setting 1m class telescope sanctioned vide Letter No. ISRO-HQ/DSSAM/ 4.10/2022/1 Dated 08.04.2022 (Dr. Hum Chand, Professor)</b>	ISRO	--	15,00,000.00

Comments of Ministry of Education (IFD) on Agenda Item 38.5 received vide letter No. F. No. 9-3/2018-IFD.Pt dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023, quote "May be noted".

Comments of Ministry of Education (CU Bureau) on Agenda Item 38.5 received vide letter F. No. 54-2/2023-CU.III dated 27<sup>th</sup> July, 2023 through email dated 27<sup>th</sup> July, 2023, quote "May be discussed".

Comments of UGC, New Delhi on Agenda Item on Agenda Item 38.5 received vide letter No. 29-6/2017(CU) dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023 quote "May be discussed in the FC meeting".

**The Finance Committee noted and appreciated the efforts to obtain funds/projects from ICSSR & ISRO.**

Item No. 38.6	<p>To place the Finance &amp; Accounts Manual of University before the Finance Committee for approval.</p> <p>The committee for preparation of Finance &amp; Accounts Manual was constituted vide Notification No. 3-3/CUHP/GA/2010/Vol.IV/4211-16 dated 22.07.2022. The draft of Finance &amp; Accounts Manual <b>Annexure-38.6</b> has been prepared with recommendations of committee constituted for the purpose.</p> <p><u>Comments of Ministry of Education (IFD) on Agenda Item 38.6 received vide letter No. F. No. 9-3/2018-IFD.Pt dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023, quote "The manual appears to be in line with the provisions of GFRs 2017. However, the University may be advised to ensure that the manual strictly adheres to</u></p>
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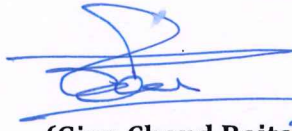
	<p><i>the different manuals issued by Department of Expenditure and other such extant instructions of Govt. of India as issued from time to time”.</i></p> <p><b><u>Comments of Ministry of Education (CU Bureau) on Agenda Item 38.6 received vide letter F. No. 54-2/2023-CU.III dated 27<sup>th</sup> July, 2023 through email dated 27<sup>th</sup> July, 2023, quote “May be considered in accordance with GOI Rules”.</u></b></p> <p><b><u>Comments of UGC, New Delhi on Agenda Item on Agenda Item 38.6 received vide letter No. 29-6/2017(CU) dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023 quote “May be discussed in the meeting”.</u></b></p> <p><b><u>The Finance Committee deliberated upon the Finance, Accounts &amp; Audit Manual of University in detail and considered that the Manual has been drafted in line with the provisions of GFR-2017 and the instructions issued by the GoI from time to time. Further, the issue regarding delegations of financial powers under Chapter-10 to Dean (Academics) &amp; Director (Research) [as these officers have not been included in the list of officers of the University under Clause 9 of Central Universities Act, 2009] was discussed in detail and after detailed discussion, the members were unanimous in view that this is an administrative issue and as such the Hon’ble Vice-Chancellor is authorized to take necessary decision in the matter.</u></b></p> <p><b><u>Based on the above discussion, the Finance Committee approved and recommended the Finance, Accounts &amp; Audit Manual for the approval of the Executive Council.</u></b></p>
<p><b>Item No. 38.7</b></p>	<p><b>To place the matter regarding transfer of amount to Controller of Examination to meet out the Expenses Concerning to Secrecy Branch.</b></p> <p>The Confidential bank account has been opened by the Controller of Examination with due approval of the Competent Authority to meet out the expenses concerning to the secrecy branch and is not auditable. The need-based transfer of funds as per requisition of Controller of Examination shall be transferred to said account from time to time. The Controller of Examination shall operate the said account and shall maintain the Cash Book and all relevant documents on account of expenditure incurred out of said fund. The matter is placed before the Finance Committee for ratification/approval of Finance Committee please.</p> <p><b><u>Comments of Ministry of Education (IFD) on Agenda Item 38.7 received vide letter No. F. No. 9-3/2018-IFD.Pt dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023, quote “May be noted. (The University may indicate as to why the account of secrecy branch is not Auditable)”.</u></b></p> <p><b><u>Comments of Ministry of Education (CU Bureau) on Agenda Item 38.7 received vide letter F. No. 54-2/2023-CU.III dated 27<sup>th</sup> July, 2023 through email dated 27<sup>th</sup> July, 2023, quote “May be considered in accordance with GOI Rules”.</u></b></p> <p><b><u>Comments of UGC, New Delhi on Agenda Item on Agenda Item 38.7 received vide letter No. 29-6/2017(CU) dated 26<sup>th</sup> July, 2023 through email dated 26<sup>th</sup> July, 2023 quote “May be discussed in the FC meeting”.</u></b></p>





<p><u>The members of the Finance Committee discussed the proposal and after detailed discussion it was agreed upon that there is no need to conduct the audit of Secrecy Fund.</u></p> <p><u>The Finance Committee approved the proposal and further recommended for approval of the Executive Council.</u></p>
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The meeting ended with a vote of Thanks to the Chair.



(Gian Chand Raita)

Nominee of the Executive Council

27.07.2023



(Prof. Nagesh Thakur)

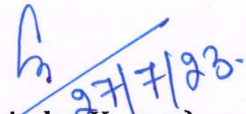
Nominee of the Executive Council



(Dr. Deen Dayal Verma)

Nominee of the Executive Council

27/7/2023

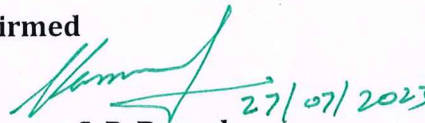


(Narinder Kumar)

Finance Officer & Ex-Officio  
Secretary

27/7/2023

Confirmed



Professor S. P. Bansal  
Vice-Chancellor - Chairman

27/07/2023