

ORDINANCENO:33

TRANSFER OF CREDIT (CREDIT MOBILITY)

(Under Section 6(2)(iv) of the Central Universities Act 2009)

(Approved by the Executive Council and the Academic Council in their meetings held _____ respectively)

1. This Ordinance is aimed at providing a framework for promoting and facilitating the Inter-university transfer and mobility of students across different Universities of India and abroad that can work well. 2. This Ordinance is aimed at prescribing: a) Procedure for facilitating and promoting transfer of credit earned by the students of this University to other Universities / Educational Institutions; and b) Policy framework, procedure and conditions for accepting transfer of credit earned by a student from other Universities / Educational Institutions.	1. This Ordinance is aimed at providing a framework for promoting and facilitating the Inter-university/inter institutional transfer and mobility of students across different Universities/educational Institutions of India and abroad. 2. This Ordinance is aimed at prescribing Policy framework, procedure and conditions for: a) Facilitating and promoting transfer of credits earned by the students of this University to other Universities / Educational Institutions; and b) No Change c) New Sub-Clause Added: Course level, Credit level, Credit accumulation, Credit transfer, Credit redemption and credit mobility shall be in accordance with the following Regulations/guidelines issued by UGC as amended from time to time and adopted and framed/prescribed by the university. • University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021. • Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions • National credit accumulation & transfer framework • UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021
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Facilitation for Transfer of Credits to other Universities/Educational institutions: 3. The University shall facilitate transfer of credits earned by its students to other Universities /educational institutions. 4. A student of the University seeking transfer of credit to other Universities/ institutions shall submit a written request, along with the fee as prescribed by the Academic Council from time to time, to the Controller of Examinations. 5. The Controller of Examinations, upon receipt of such request, shall issue a complete transcript of the Courses taken by the student in the University and shall forward the same along with the application of the student to the University/institution concerned.	Transfer of credits to other universities / educational institutions 3. The University shall provide for transfer of credits earned (within VET and from VET to general education and from General Education to VET) by its students to other Universities / educational institutions. 4. A student of the University seeking transfer of credits to other Universities/ institutions shall submit a written request, along with the fee as prescribed by the Academic Council from time to time, to the Controller of Examinations. 5. No change
Policy and Procedure for accepting Credit Transfer from other Universities: 6. The University shall have a policy of accepting transfer of credit earned by a student from the following Universities/educational institutions/ research institutions: a) Universities recognised under Section 12 (b) of the UGC Act. b) Universities that are members of the Association of Indian Universities. c) Such foreign Universities, the Courses/Programs of which are recognized as equivalent to those of Indian Universities by the	ACCEPTING CREDIT TRANSFER FROM OTHER UNIVERSITIES: 6. The University shall have a policy and provisions for accepting transfer of credit earned by a student from the following Universities/educational institutions/ organizations: a) Universities recognized under Section 12(b) of the UGC Act. b) Universities that are members of the Association of Indian Universities. c) Such foreign Universities, the Courses/Programs of which are recognized as equivalent to those of Indian Universities by the

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Association of Indian Universities d) Indian Institutes of Technology (IIT) e) Indian Institutes of Management (IIM) f) National Institutes of Technology (NIT) g) Indian Institutes of Science Education and Research (IISER) h) Indian Institutes of Information Technology (IIIT) i) School of Planning and Architecture (SPA) j) All India Institute of Medical Sciences (AIIMS) k) Such Indian or Foreign University / educational institution / research institution with which the University has signed an MOU for students and faculty exchange. l) Any other University / educational institution / research institution that has been recognised and approved for the purpose of credit transfer by the Academic Council of the University. 7. Request for acceptance of transfer of credit shall be: a) entertained only if received from such candidates who have been duly selected for admission in a Programme of Studies, as per the rules governing admission in the University; b) made by the student concerned within 10 days from the date of his/her admission in the University. c) made in the prescribed format and along with the fees as prescribed by the Academic Council of the University from time to time.	Association of Indian Universities. d) Indian Institutes of Technology (IIT) e) Indian Institutes of Management (IIM) f) National Institutes of Technology (NIT) g) Indian Institutes of Science Education and Research (IISER) h) Indian Institutes of Information Technology (IIIT) i) School of Planning and Architecture (SPA) j) All India Institute of Medical Sciences (AIIMS) k) Such Indian or Foreign University / educational institution / research institution with which the University has signed an MOU for students and faculty exchange. l) Any other University / educational institution / research institution / organization / industry / corporate house that has been recognised and approved for the purpose of credit transfer by the Academic Council of the University. 7. Request for acceptance of transfer of credit shall be: a) No Change b) No Change c) made in the prescribed format (Online/offline) and along with the fees as prescribed by the Academic Council of the University from time to time.
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d) supported by such documents as may be prescribed by the Academic Council. 8. Dean of the School concerned shall be the Nodal Officer for receiving and processing the request for accepting the transfer of credits. To facilitate and expedite the process, the Dean may constitute a committee comprising a senior faculty as chairperson and two faculty members to process and finalize the request for acceptance of credit. 9. The maximum credits that can be accepted for transfer shall not exceed 25% of the total credits required for the completion of the Programme of Studies in which a student has been admitted. 10. Only such Courses may be considered for acceptance of credit transfer, in which the student has secured at least B grade / GPA of 2 or above / a minimum of 50% marks, as the case may be. In case a student has earned more credits from other Universities/educational institutions/research institutions, the student may indicate his/her preference for credit transfer. However, the decision of the Dean of the School concerned in this regard shall be considered as final. 11. The credit equivalence for accepting credit transfer shall be determined as under:	d) Supported by such documents as may be prescribed by the Academic Council from time to time. 8. No Change 9. The maximum credit transfer limit in any program of study shall be in accordance with UGC Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions as amended from time to time and adopted and framed/prescribed by the university. 10. Deleted 11. The credit Levels and the credit equivalence for accepting credit transfers shall be determined in accordance with National credit framework (NCrF) in Higher Education issued by UGC as amended from time to time and adopted and
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a. for credit(s) earned by students from universities that have the credit system in place, a Course work requiring 15 hours of contact hours shall be considered as equivalent to 1 credit of the University. b. For Courses completed from universities / educational institutions / research institutions that do not follow credit system but have semester system in place, a course work requiring a minimum 30 lecture hours per semester shall be considered as equivalent to 2 credits of the University; and c. For Courses completed from universities / educational institutions / research institutions that neither follow the credit system nor have the semester system, a Course work requiring formal classroom instruction/lab work of at least 2 hours per week it shall be considered as equivalent to 2 credits of the University.	framed/prescribed by the university accordingly. The total Notional Learning Hours for assignment of credits across higher education and vocational education & training/skilling shall be 1200 hrs per year for which the students shall be awarded 40 Credits. Thus, 20 Credits shall be awarded for a six-months semester with 600 Notional Learning Hours. The components of these learning hours shall be in the following manner in accordance with the National Credit Framework and any further amendment notified from time to time and adopted and framed/prescribed by the University accordingly: a. for credit(s) earned by students from universities that have the credit system in place, a Course work requiring 15 hours of lectures (total 30 hours of learning) shall be considered as equivalent to 1 credit of the University. b. For Courses completed from universities / educational institutions / research institutions that do not follow credit system but have semester system in place, a course work requiring a minimum 30 lecture hours (60 hours of learning) per semester shall be considered as equivalent to 2 credits of the University; and c. For Courses completed from universities / educational institutions / research institutions that neither follow the credit system nor have the
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12. The University may also permit its students to accumulate certain credits from other Universities / educational institutions / research institutions in full or partial fulfilment of the required Course work. In such cases: a. The student shall be required to obtain prior approval of the Dean of the School; b. The Courses can be undertaken only in the institutions specified in Para 8 above; and c. The maximum number of credits that can be accumulated by a student from other institutions shall not exceed 25% of the total credits prescribed for the successful completion of the Programme of Studies	semester system, a Course work requiring formal classroom instructions of 2 hours or lab work of at least 4 hours per week it shall be considered as equivalent to 2 credits of the University. 12. The University shall also permit its students to accumulate certain credits from other Universities / educational institutions / research institutions / organizations/SWAYAM/MOOC Sin full or partial fulfilment of the concerned Course requirements. In such cases: a. The students shall be required to obtain prior approval of the HOD who shall intimate to Dean of the School concerned and COE Office in this regard. b. The Courses can be undertaken only in the institutions specified in Para 8 above; and c. The maximum number of credits that can be accumulated by a student from other institutions shall be in accordance with the UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021 issued by UGC as amended from time to time and adopted and framed/prescribed by the university accordingly.
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New Clause	RECOGNIZED MODES OF EDUCATION FOR CREDIT TRANSFER 13. Following modes of education shall be recognized for credit transfer: • Offline learning • Online learning • Open and distance learning • Digital Education/ Technology-Enabled Learning • Blended Learning/Hybrid mode of learning • Vocational Training and Education etc. • Courses undertaken by the students through the online modes like SWAYAM, NPTEL, V-Lab etc. or of any specified university/institution/organization/industry/corporate house
New Clause	CREDIT EARNINGS THROUGH MOOCs ON SWAYAM PLATFORM 14. Every student of the university UG/PG/PhD shall be required to register on the SWAYAM platform and he/she shall be mandatorily required to earn at least 2 Credits through MOOCs during the entire duration of his/her programme of study. The University shall allow students to take upto 40% of their total courses online in a particular programme in a semester, through the SWAYAM Platform in according with UGC (Credit Framework for Online

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	Learning Courses through SWAYAM) Regulations, 2021 as amended from time to time and adopted and framed/prescribed by the University accordingly. The credits earned by the students through MOOCs on SWAYAM Portal shall be acknowledged by the university accordingly. 15. Every faculty member of the University shall be allowed to apply for development/ designing of any MOOC course on SWAYAM platform if he/ she desires so.
New Clause	INTERNATIONAL MOBILITY 16. The transfer of credits/credit mobility from this university to other international/foreign institutions shall be in accordance with duly notified multilateral/ bilateral agreements/ MOUs/collaborations signed between CUHP and the international /foreign institutions where the student wishes to transfer his or her credits. The University shall offer and award Twin Degree, Joint Degree, and Dual Degree in accordance with the UGC Guidelines and Regulations (Academic Collaboration between Indian and Foreign Higher Educational Institutions to offer Twinning/ Joint Degree and Dual Degree Programmes Regulations 2022) as amended from time-to-time and adopted and framed/prescribed by the University accordingly.

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