



हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय
Central University of Himachal Pradesh

धर्मशाला, जिला काँगड़ा (हि.प्र.)-176215
Dharamshala, Distt. Kangra (H.P.)-176215



NIQ No. NIQ NO: 6-4/CUHP/Engg/2020/A/ 5

Dated: 24.02.2026

NOTICE INVITING QUOTATION

For and on behalf of Central University of Himachal Pradesh sealed Quotations are invited by the undersigned for the **Dispose off Batteries and UPS placed at CUHP Shahpur Parisar,As-is-Where-is”Basis** from the Producers, Dismantler, Refurbisher, Recyclers, authorised E-waste collection centre, collection centre to collect E –waste on behalf of producer or dismantler or recycler or refurbisher registered with Central/State Pollution Control Boards Organizations as per schedule attached at Annexure- B. The sealed envelope containing quotation shall be superscribed with the **Name of Work, Quotation Ref. No. & Date** and shall reach the O/o Chairman Committee, CUHP, Shahpur, Distt. Kangra, H.P - 176206 by registered post or delivered personally latest by 16/03/2026 upto 03:00 P.M. NIQ's received will be opened by committee in the presence of the bidders in the Finance Office at Dharamshala on 17/03/2026, at 11.30 AM.

The processing fee (non-refundable) of **Rs.500/-** should be paid towards the cost of quotation document in the form of A/c payee Bank Demand Draft in the favor of “Finance Officer, Central University of Himachal Pradesh” payable at Dharamshala and EMD amounting to a sum of **Rs 8,994/-** shall be enclosed with the NIQ in the form of DD drawn in favour of the Finance Officer, Central University of Himachal Pradesh payable at Dharamshala.

Application for Quotation Document must be accompanied by the self-attested copies of the qualifying documents:

- 1.) PAN Card.
- 2.) GST Certificate.
- 3.) Valid Registration as per E-Waste (Management) Rules received from State/Centre State Pollution Control Boards.
- 4.) Signed copy of terms & Conditions (Annexure-I)
- 5.) Detail of EMD (Annexure-A).
- 6.) Bill of Quantities (Annexure-B).
- 7.) Check List Form (Annexure-C).

Detailed quotation document can be downloaded from the University website. (www.cuhimachal.ac.in)

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Chairman Committee
Central University of Himachal Pradesh
Dharamshala, DisttKangra. Himachal Pradesh

Copy:-

1. Notice board.
2. System Analyst, CUHP for uploading on University Website

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Chairman Committee

Terms & Conditions:

1. The Items shall be sold to the H1 Quotationer i.e the bidder that offers Highest Price.
2. The bidder should possess a registration as a firm under Proprietorship / Partnership or a firm, with any Government Authority. (Certificate issued by Shops and Establishment registration or Service Tax (GST) Registration or any other issuing Authority).
3. In case of a sale involving inter-state movement of goods, the buyer shall also submit an NOC from the concerned SPCB, with whom the buyer is registered, to the seller before taking delivery, failing which the buyer will be only responsible for the consequences and the seller shall take further decision as may be deemed fit. **Agencies without having valid registration and authorization will be not allowed to participate in the bid.**
4. The bid shall remain valid for 120 days after the date of bid opening. If any bidder withdraws his/her tender before the said period shall prejudice to any other right or remedy, their EMD amount shall be forfeited absolutely. The evaluation will be done on the basis of the Grand Total Price.
5. The items offered for disposals are on “AS-IS-WHERE-IS” basis in unpacked condition. The material has to be lifted within 10 days working days from the date of receipt of the Sale letter after making full and final payment to the Central University of Himachal Pradesh. The successful bidder shall pay full sale value of the contract within seven calendar days (07 days) from the date of issue of Sale Order by way of Demand Draft in favour of “The Finance Officer, Central University of Himachal Pradesh” payable at Dharamshala, Distt: Kangra-176215.
6. In case the material is not lifted within the time specified ground rent of Rs 100/- per day will be charged from the bidder. **The quantity of the material mentioned in the NIQ can be Increased and Decreased.** The successful bidder shall bring their own weighing machine to measure the weight of the materials.
7. The bidders may inspect the items during the office hours and satisfy themselves about the items they are bidding for, as the items condition is on “As-Is-Where-Is ‘basis.
8. Taxes and duties that may be levied by the Govt. will be extra as applicable and shall be borne and deposited by the highest successful bidder (H1) before lifting of the material’s @ 18% or other applicable taxes as per prevailing guidelines will be levied on the total price.
9. The successful bidder is also required to deposit 1% TCS (Tax collection at source) on the total price. All other taxes and charges of any nature whatsoever leviable by any Govt. Authority should be payable by the successful bidder in addition to the price offered.
10. The Bidder who has already participated in the NIQ No. NIQ NO: 6-4/CUHP/Engg/2020/A/1,dt:17.03.2025 need not to submit the EMD along with the NIQ.
11. The purchaser may inspect the material before submitting the NIQ during the office hours and no complaint what so ever will be entertained after the NIQ are submitted or before or after materials are lifted. No request for samples or inspection after submission of the NIQ will be accepted.

12. Bidders should clearly quote their rates for items enlisted in the Annexure B as asked for both in figures and in words inclusive of all taxes and duties. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the NIQ. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
13. The materials will be allowed to be lifted between 11:00 am to 04.00 pm on any working days. No lifting and cutting of material will be allowed on holiday/Saturday/Sunday in any circumstance. Labour, transport and other arrangements will have to be made by the purchaser at the risk, cost and responsibility. No items, once disposed of to the successful bidder, shall be taken back by the University.
14. This bid will be processed on an "As is where is Basis ". The contractor shall indemnify this office against any liability for compensation due to injury to his own workmen/engineer or to other persons inside the office premises while executing the contract and for any damage to the property.
15. This office reserves the right to reject the tender in full or part thereof without assigning any reasons.
16. Lot includes batteries therefore Vendor should ensure that all the E-waste is disposed off as per the guidelines of Ministry of Environment & Forest is to be adhered to.
17. Consolidated total price should be quoted in the prescribed format under ANNEXURE-B. Please follow the Checklist under Annexure-C for submitting the bids.
18. The firm/contractor shall be responsible for the faithful compliance of the terms and conditions enunciated in this document. In the event of any breach of any the terms and conditions, the assigned work may be terminated. In case of any dispute, the decision of the Hon'ble Vice Chancellor, CUHP will be final and binding to the successful bidder.

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Chairman Committee
Central University of Himachal Pradesh
Dharamshala, Distt. Kangra, H.P.

ANNEXURE-A

NIQ No. _____

Details of EMD:

Name of Bank: _____

DD No.: _____ **Date** _____ **& Amount in Rs.** _____

1. I/We declared that I / my representative have/has inspected the items as per the list attached (Annexure-B) with NIQ and am/are interested to purchase the same on “**As is where basis is**”. My/our offer for the items as given in Annexure-C, is given below:-

A. Total Quote Price Rs.....Rupees _____)

2. I/We have gone through the terms and conditions given in the NIQ document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the NIQ, EMD shall be forfeited by the CUHP.

Note: Agencies without having above registration and authorization will be not allowed to participate in the bid and the bid will be summarily rejected.

(Stamp and Signature of the Bidder)

BOO ANNEXURE-B (PRICE SHEET)

**Name of Work: - "Quotation for dispose off UPS along with the Batteries placed at CUHP
Shahpur Parisar, As-is-where-is Basis."**

<u>S.No</u>	<u>Description of Items</u>	<u>Units</u>	<u>Estimated QTY (kG)</u>	<u>Rates Per KG (Rs)</u>	<u>Amount (Rs)</u>
1.	SMF/VRLA Battery Batteries of the various sizes and weight 12 Volts, 70 Ah, 65 AH, 18 AH, 150 AH.	KG	1990 KG		
2.	UPS 5 KVA,6 KVA and 10 KVA	KG	868 KG		
Total Price of the Material in Rs.					
GST@18% in Rs.					
Grand Total Price including GST in Rs.					

***Note: Quantities are approximate which may vary and final payment have to be made by successful bidder as per actual quantity disposed off by the CUHP. The successful bidder is also required to deposit 1% TCS (Tax collection at Source) on the total price.**

Signature of bidder

Name: _____

Address: _____

ANNEXURE-C (CHECK-LIST)

Contractor's details (Mandatory Information) Not Filling up the Mandatory Information and non-uploading of document will attract cancellation of bid.

Supporting documents be annexed with the application Form (Application found deficient in any respect are liable to be rejected without further correspondence).

S.No.	Description	Information	
1.	Name of the Applicant/Firm		
2.	Address(attach separate paper for address of the offices)	Regd. Office	
		Head Office	
3.	Telephone Numbers	Landline/Mobile No.	
		Email ID	
4.	Other Details (enclose copies)	PAN	
		GST.	
5.	Whether Registered with HPSPCB (Attach Supporting Documents)		
6.	Details of Bank Account	Account No.	
		Type of Account	
		IFSC	
		Name of the Bank	
		Address of the Bank	
7.	Earnest Money Deposit	Amount in Rs.....(Rupees.....)	
		DD__ No__-	
		Date of Issue	
		Name of Issuing Bank	
		Address of issuing Bank	
8.	Price of Bid		
9.	Total quoted amount in Rs.(in words)		

Signature of the Bidder with Seal & Date

TENDER ACCEPTANCE LETTER

(To be given on Company Letter Head)

To,

Dated:

**The Chairman Committee,
Central University of Himachal Pradesh,
Shahpur Parisar.**

Name of the Tender: NIQ for the Dispose off Batteries and UPS placed at CUHP Shahpur Parisar,As-is-Where-is”Basis.

Sir,

1. I/We have downloaded/obtained the NIQ document (s) for the above mentioned work from the CUHP website.
2. I/We hereby certify that I/we have read the entire terms and conditions of the NIQ documents like annexure(s), etc. which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.
3. I/We hereby unconditionally accept the conditions of above-mentioned NIQ document(s) /corrigendum (s) in its totality/entirely.
4. I/We do hereby declare that our Firm has not been blacklisted/debarred by any Government Department/Public Sector Undertaking.
5. I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with official seal)

FORM-2
FORM FOR MAINTAINING RECORDS OF E-WASTE HANDLED OR GENERATED
Generated Quantity in Metric Tonnes (MT) per year

1.	Name & Address Producer or Manufacturer or Refurbisher or Dismantler or Recycler or Bulk Consumer		
2.	Date of issue of Extended Producer Responsibility Authorization/Authorization		
3.	Validity of Extended Producer Responsibility Authorization/Authorization		
4.	Types & Quantity of e-waste handled or generated	Category	Quantity
		Item Description	
5.	Type and Quantity of E-waste Stored	Category	Quantity
		Item Description	
6.	Type & Quantity of e-waste sent to collection centre authorized by Producer/disclaimer/recycler/refurbisher or authorized dismantler/recycler or refurbisher	Category	Quantity
		Item Description	
7.	Type & Quantity of e-waste transported	Category	Quantity
	Name, address and contact details of the destination		
8.	Types & Quantity of e-waste refurbished	Category	Quantity
		Item Description	
	Name, address and contact details of the destination of refurbished materials		
9.	Types & Quantity of e-waste dismantled	Category	Quantity
		Item Description	
	Name, address and contact details of the destination		
10.	Types & Quantity of e-waste recycled	Category	Quantity
	Types & Quantity of e-waste recovered	Item Description	
	Name, address and contact details of the destination		
11.	Types & Quantity of e-waste sent to recyclers by dismantlers	Category	Quantity
	Name, address and contact details of the destination		
12.	Types & Quantity of other waste sent to respective recyclers by dismantlers/recyclers of e-waste	Category	Quantity
		Item Description	
13.	Type & Quantity of e-waste treated & disposed	Category	Quantity
		Item Description	
	Name, address and contact details of the destination		

Yours faithfully,

(Signature of the Bidder, with official seal)