



Dated: 02 September, 2026

Notice

1. All the students of UG, PG programme and PhD. Scholars' who are availing bus facilities are hereby informed to pay bus charges of **Rs. 500/- (Rupees Five hundred only)** for the month of **September, 2026**. All such concerned students / research scholars' are directed to submit their bus charges through **Samarth Portal only**. The Portal shall remain open from **01st September, 2026 to 15th September, 2026**.
2. **Steps involved for the submission of miscellaneous fee i.e. Bus charges are as under:**
 - Go to University Website i.e. <http://www.cuhimachal.ac.in>
 - Online Fees Payment
 - Link to pay Miscellaneous Fees.
 - Select Miscellaneous / Fees (Student's only).
 - Fill the required details.
 - In Fee, Select- **Bus Pass Fee (Shahpur Campus)** for Shahpur Campus Students and **Bus Pass Fee (Dharamshala Campus)** for Dhauladhar Campus I,II Students.
 - In Details – Bus Fees (September, 2026)
 - Proceed.
 - Pay fee.
 - Fee slip for future Reference.
 - After payment **renew your bus pass coupon mandatorily** at concerned office.

Fee paid through any other mode shall not be acceptable.
3. Newly admitted non-hosteller students of UG and PG programmes, as well as Research Scholars, who are interested in availing themselves of the bus facility are required to **confirm the availability of bus seats from the Office of the Transport Convener**.
4. Students are directed **not to pay the bus fee directly through the SAMARTH Portal**. Bus fees paid **without prior confirmation of seat availability shall be non-refundable**.
5. If seats are available, students may thereafter apply for the bus facility **through offline mode at the Office of the Transport Convener**. The application process involves filling out the prescribed bus application form and submitting the required documents to the concerned office.
 - For Dhauladhar Campus-I, II, Dharamshala - Dhauladhar Campus-I, Room no. 110 .
 - For Shahpur campus – Campus Director Office, Shahpur campus, Shahpur.

Note: No Students / Research scholars' are allowed without pass under any circumstances. They have to present their bus pass before boarding the bus. If the student does not produce the bus pass on demand he/she may not be allowed to board the bus.

Prof. Vishal Sood
Transport Convener

Copy to:

1. Dean Students' Welfare, CUHP for information.
2. The Registrar, CUHP for information
3. PS to HVC for the information of Hon'ble Vice –Chancellor.
4. The Finance Officer, CUHP for Information.
5. Campus Director Dhauladhar Campus- I, II, Dharamshala and Shahpur Campus, Shahpur.
6. Warden, Mehar Chand Mahajan Men's Hostel and Sharda Girls' Hostel, Dharamshala for information.

Prof. Vishal Sood
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