

Review Manual

When the research papers are reviewed for publication in the research journal, the basis will be “double blind review.” Sattya Sandhan upholds a transparent, double-blind peer-review process meant to facilitate positive feedback. Our reviewers are expected to provide holistic, respectful, and culturally enlightening critiques, aligning with our mission of promoting Bhartiya Culture. We strive to have a diverse panel of reviewers across different regions, languages, and cultural backgrounds to provide perspectives aligned with our Journal’s policy.

From the point of view of the audit of the Advisory Board / Expert Committee, it will be determined whether the related research paper is related to the criteria of subject and research methodology or not. It is necessary to have the format manual for typing a research paper. After the comment of the subject expert committee, the editorial board will approve the publication, which will be the final decision.

Transparency and Accountability

Authors, reviewers, and editors are required to disclose any potential conflicts of interest. Authors have the right to appeal editorial decisions and are encouraged to submit post-publication feedback. Any corrections or retractions will be addressed promptly and openly.

Funding and Fees

We operate on a no-fee submission and publication model. There are no charges for authors at any stage of the publication process.

Point Of Rule

All research papers will be reviewed on the following main criteria

- 1) Reliability
- 2) Readability
- 3) Relevance
- 4) Research Methodology
- 5) Research Contribution

Review Criteria

1. Whenever the scholar sends the manuscript prepared by his research to the editorial board for review, the subject expert committee will evaluate it with a fine vision and keep confidentiality in mind.
2. The review committee will not make public the manuscript sent in any way before the permission of the editorial board.
3. The review committee will not share its identity/identity with the concerned researcher in relation to the manuscript.
4. After the date of receipt of the manuscript, the review committee will review it within two weeks and submit it to the concerned evaluation editorial board.

The evaluation criteria will be like this:

S.NO	Criteria	Excellent	Good	Average	Poor	Unacceptable
1.	Originality of research work					
2.	Contemporariness of the subject					
3.	Contribution to existing knowledge					
4.	Appropriateness of empirical methods used					
5.	Proper Citation is done					
6.	Quality of expression					
7.	Novelty in the present research work					
8.	Worthy of publication					

Code of Ethics

Plagiarism and Originality

The journal upholds a strict anti-plagiarism policy. All submitted work must be original and appropriately cited.

Author's Responsibility

1. **Ensure Originality:** Authors are responsible for ensuring the originality of their work.
2. **Proper Citation:** Authors must properly cite all sources and avoid plagiarism.

Allegations of plagiarism or undisclosed AI-generated content in a published article should be directed to the Editor-in-Chief. Upon receiving such allegations, the journal will contact the author to request an explanation. In cases of inadvertent plagiarism or improper AI attribution, a revised version of the article will be published. However, if deliberate plagiarism or deceptive use of AI is confirmed, the editorial team will consult with the advisory board to determine appropriate corrective actions, which may include article withdrawal or other measures. Authors remain fully responsible for the accuracy, ethical considerations, and intellectual ownership of their work.

UNDERTAKING REGARDING PLAGIARISM REPORT

*for the
Research Paper Submission in "Sattya Sandhan" - A Peer-Reviewed
Interdisciplinary Research Journal*

Date:

Title of Paper: "[Insert Full Title of the Paper]"

Author(s): [Insert Full Names of All Authors with complete affiliations]

Corresponding Author: [Insert Name, Email ID, and Contact Number]

I/we, the undersigned author(s) of the above-mentioned manuscript, hereby declare and undertake the following:

- 1) The submitted paper is original work and has not been plagiarised from any source.
- 2) All references, quotations, and borrowed content have been properly cited and acknowledged.
- 3) I/we understand that plagiarism in any form is unethical and unacceptable, and I/we accept full responsibility for the contents of the manuscript, and undertake that the overall similarity index is within the permissible limit (less than 10%) as per the UGC guidelines and in accordance with the international code of Ethics of Publication Guidelines.
- 4) In case of any breach or complaint regarding plagiarism, I/we shall bear the consequences, including withdrawal of the paper or any disciplinary actions taken by the conference committee.

This undertaking is being submitted voluntarily for the purpose of ethical compliance with the conference publication standards.

Please note: Allegations of plagiarism or undisclosed AI-generated content in a published article should be directed to the Editor-in-Chief. Upon receiving such allegations, the journal will contact the author to request an explanation. In cases of inadvertent plagiarism or improper AI attribution, a revised version of the article will be published. However, if deliberate plagiarism or deceptive use of AI is confirmed, the editorial team will consult with the advisory board to determine appropriate corrective actions, which may include article withdrawal or other measures. Authors remain fully responsible for the accuracy, ethical considerations, and intellectual ownership of their work.

Sincerely,

Author(s) Signature(s):

1. _____ (Name:)

2. _____ (Name:)

Principled Aspect

Fellows have to submit their original manuscripts in Unicode style or Roman to the Editorial Board. They have to clarify the affirmation that the related research work has not been published in any other place. If literary equality is not on the basis of criteria, then the editorial board will reject that topic. The authors will be solely responsible for all marked references and criteria. The Fellow will be solely responsible for any malpractice. The points of misconduct will be as follows –

- Falsification
- Literary Parity
- Improper wording
- Misinformation of ideas
- Classification of inappropriate facts

It will be requested from the scholars that they will not put forward their subject with a view to hurting the sentiments of any language/religion/caste / or region. If such a topic comes to the fore, then the research paper will be rejected with immediate effect.

Guidelines For Submission of Manuscript

- **The Title Page:** The title page should clearly present essential information about the manuscript and its authors. It must include:
- **The manuscript title** is centred and in bold (title case), concise and descriptive (no more than 20 words).
- **Authors' names** in order of contribution, each followed by a superscript number; corresponding affiliations (department, institution, city, country) listed separately.
- **Abstract:** The abstract should be between 200 and 250 words, summarizing the research objectives, methodology, key findings, and conclusions. It must be unstructured, without subheadings and avoid references, citations, footnotes, and unexplained abbreviations. Graphical abstracts are not supported; all abstracts must be text-based.
- **Keywords:** Provide 5-6 appropriate keywords that reflect the main themes, concepts, and methodologies of your study. Separate these keywords with commas, ensuring they are precise and searchable to enhance the visibility of the article on different databases.

- **Length of a Submission:** The word limits for each submission category are as follows:
 - Articles (up to 8,000 words),
 - Reviews,
 - Methods Papers, and Case Studies (up to 5,000 words),
 - Theoretical/Conceptual Essays (up to 3,000 words).
 - File Format: Manuscripts should be submitted in Microsoft Word format (.doc or .docx) to ensure compatibility with the editorial and peer review systems.
- **Referencing Style:** Authors are required to cite and format all reference entries in accordance with the principles established by the Publication Manual of the American Psychological Association, Seventh Edition (2020). This includes both in-text citations and the reference list.

General Document Formatting

- For English use Times New Roman, 12- point and for hindi manuscripts use kokila / Unicode 14- point, as the standard typeface for clarity and accessibility.
- Double-space all text, including quotations and references, to facilitate readability and annotation.
- Set margins to at least 1 inch (2.54 cm) on all sides.
- Indent the first line of each paragraph by 0.5 inches (1.27 cm) using automatic indentation. Block quotations should be indented 0.5 inches from the left without quotation marks.
- Left-align the main text and avoid full justification for even word spacing and improved legibility.

Disclaimer – The concerned researcher will be personally responsible for the views and facts presented by the scholars. If any idea comes to cognisance, then in that case the publishing committee of Himachal Pradesh Central University, Dharamshala (Bharat) will not be held responsible. Once the research papers are published in “Sattya Sandhan”, they will not be published anywhere else without prior permission. All the publishing rights will remain with Central University of Himachal Pradesh.

Ownership and Copyright

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