



Saurav Chemicals Limited

Works: Derabassi-Barwala Road, Village **Bhagwanpura**, Tehsil Derabassi,
District Sahibzada Ajit Singh Nagar, Punjab, India -140507
Tel.: +91-1762-506091 & 522180
Website: www.sauravchemicals.com, CIN: U24112PB1993PLC014017

Dated: 03-Oct-22

ANKUSH KUMAR
VPO BADOPAL,
DIST FATEHABAD,
HARYANA.
125048.

Subject:

Offer as Apprentice

Dear Ankush,

With reference to your application and the subsequent discussions you had with us, we are pleased to inform you that you have been shortlisted and appointed as "**Apprentice**" with Saurav Chemicals Ltd. under apprenticeship act 1961 commencing from 13-Oct-22 on the following terms and conditions and for the role specified hereunder.

1. As a "**Apprentice**", you will primarily be responsible for **Research and Development Department** activities assigned by Head – R&D or any other Manager/ Executive of the company designated b him.

You will be paid monthly Stipend of **Rs 16,000/- (Sixteen Thousand Only)**. Other terms and conditions which will regulate this arrangement as per apprenticeship act 1961.

2. You will report to **Head R&D** or any other Manager / Executive of the company designated by him.
3. For administrative clarity, you will maintain office at Bhagwanpura; and all administrative rules related to working hours, weekly-offs, and holidays, general code of conduct etc. will be applicable to you as per the company policy of applicable grade at that location unless specified otherwise in the contract.
4. You are entitled for leaves as per norms under apprenticeship act.
5. You will sign Confidentiality Commitment Agreement with us.

In case the above terms and conditions are acceptable to you, please sign duplicate copy of this letter on all pages in token of your having understood and accepted the same and return the same to us.

We welcome you to SCL and look forward to a mutually satisfying association,

Yours truly,

For Saurav Chemicals Ltd.

Authorized Signatory.

I have read and understood, and hereby accept the above terms and conditions.

Dated.....

(Signature of the Employee)

Regd. Office: Derabassi-Barwala Road, Village Saidpura, Tehsil Derabassi, District Sahibzada Ajit Singh Nagar,
Punjab, India -140507, Tel.: +91-1762-522312 & 522211

Corp. Office: Plot No. 370, Industrial Area, Phase-II, Panchkula, Haryana, India-134109, Tel.: +91-172-5054817-18